



**Consultation on Proposals to Extend the
Age Range at St. Mark's C of E Primary
School to form an All-Through School
(Ages 4 to 16)**

RELEASE



Children and Families Directorate
Education and Early Years
(November 2018)

**Consultation on Proposals to Extend the Age Range
at St. Mark's C of E Primary School
to form an
All-Through School (Ages 4 to 16)**

School, Diocese and Local Authority details:

The name and address of the School:

St. Mark's Church of England Primary School
(URN: 116342)
(DfE Establishment Number 852/3203)
Stafford Road,
Shirley,
Southampton,
SO15 5TE

The name and address of the Local Authority:

Southampton City Council (852)
Civic Centre
Southampton
SO14 7LY

The name and address of the Diocese:

St. Mark's Church of England Primary School is a Voluntary Controlled, (VC) School.

Diocese of Winchester,
Wolvsey,
Winchester,
SO23 9HD

Public Consultation Guide

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A. Consultation Programme

- (i) There will be an eight week Public Consultation period running from Monday November 19th 2018 through to Friday January 18th 2019.
- (ii) Subject to the outcomes from this Consultation it will be followed by the publication of the Statutory Notice and a 4 week Representation Period running from Monday January 21st 2019 to Monday February 18th 2019, (all of which will be within term time).
- (iii) The publication of the Statutory Notice and the 4 week Representation Period are in line with the 'Prescribed Alterations to Maintained Schools' guidance published by the Department for Education, (DfE). (The Guidelines).
- (iv) A final decision by Southampton City Council Cabinet in respect of the All-Through School at St. Mark's Primary School site will be made by Cabinet in March 2019.
- (v) The proposal is to extend the age range of the school at St. Mark's C of E Primary School to form an all-through school with a 2 Form Entry, (2FE) Primary Phase and 6 Form Entry, (6FE) Secondary Phase. (Age range 5 to 16). The Governing Body of St. Mark's C of E Primary School are Proposer and Southampton City Council the Decision Maker as set out in the Guidelines.
- (vi) If agreed the proposed all-through school will open in September 2022.
- (vii) The Public Consultation period will consist of Open Events to be held at St. Mark's C of E Primary School on Friday November 23rd 2018 10:00am to 2:30pm and on Wednesday November 28th 2018 2:30pm to 7:00pm
- (viii) Further Open Events in the pre-statutory consultation period have been scheduled for Wednesday 5th December 2018 2:30pm to 7:00pm and Wednesday January 9th 2019 1:00pm to 5:00pm.
- (ix) The Open Events will be staffed by the School, the Winchester Church of England Diocese, Officers of Southampton City Council and the Design Team. They are open to everyone.
- (x) Further Open Events will be scheduled during the Representation Period January 21st to February 18th 2019. These will be announced on Southampton City Council website.
- (xi) In addition to the Open Events Southampton City Council have published an on-line consultation for anyone to provide their views, feedback and comments in relation to the proposals.

B. Introduction

The vision for St. Mark's School is to create a first class all-through school for Southampton providing statutory mainstream education for children from 4 years of age through to 16.

St. Mark's C of E Primary School is assessed as a Good School by Ofsted. The school was inspected in 2017.

The vision and proposals set out in this consultation document build on the ethos and values of St. Mark's School namely respect, individual responsibility, inclusion and liberty.

The proposals for an all-through school on the St. Mark's C of E Primary School site and Civil Service Playing Fields are in the very early stages of their development. If agreed this would become the first all-through school in Southampton.

The City of Southampton currently has two specialist Performing Arts Secondary Schools, (Bitterne Park & Chamberlayne) and a Specialist Maths and Computing School, (Cantell). The City does not have a specialist Science Secondary provision. The intention is to explore the viability of a specialist Science provision within the City as part of the consultation.

An all-through school in Southampton would improve and extend the nature of the secondary provision across the City increasing parental choice. The central location of the St. Mark's C of E Primary School is in line with the demand for additional secondary places within the City as set out in this document.

The proposed all-through school will not select its intake on the basis of academic achievement or faith but will continue to offer places to children from all faith backgrounds and no faith backgrounds. As the proposed alteration is to create an all-through school, in order to support parental choice and to provide a balanced approach to the provision of secondary places across the City.

The purpose of the Public Consultation is to verify the vision and refine the proposals ahead of statutory consultation in January – February 2019.

This is an opportunity for everyone to have their say and be involved in the development of the vision for the school, the proposals and plans for the development of the site.

The City Council is wholly committed to the development of the Civil Service Playing Fields site as a shared facility for the school and local community; the intention is to increase the value of the site as a community asset. Neither of the outline schemes presented in this consultation document involve building on the Civil Service Playing Fields site. The effective engagement of everyone is crucial in ensuring this commitment is realised.

C. Description of Alterations:

Section 14(1) of the Education Act 1996 places a general duty on Local Authorities to secure sufficient schools for providing primary and secondary school education.

The proposal is to extend the age range provision at St. Mark's C of E Primary School to include a secondary school provision. The proposed alteration would extend the current primary school provision (age 4 through to 11) to include secondary age children. Creating an all-through school providing mainstream education for children of both primary and secondary ages from age 5 through to 16, (Year R through to Year 11)

The proposed Primary Phase of the St. Mark's C of E all-through school is 2 Form Entry, (2FE) providing a total of 420 primary age places in the City. The school is currently a 2 Form Entry (2FE) school.

The proposed Secondary Phase of the St. Mark's C of E all-through school is 6 Form Entry, (6FE) providing a total of 900 secondary age places.

There are two sets of outline proposals presented as part of this consultation. The proposals are at Appendix 1 of this document.

Option 1. The second option would involve the refurbishment and extension of the existing Primary School building and the construction of a new 6FE secondary provision on the St. Mark's site.

Option 2. The first option involves the complete demolition of the existing Primary School buildings on the St. Mark's site and the construction of a new Primary Phase building in its place. A new 6FE secondary provision would be built on the site.

Both of the outline proposals include for a 24 place pre-school facility (in line with the existing provision on site). The proposals are at a very early stage in their development and feedback and engagement through the consultation period will inform the development of any plans.

Ownership of Land and Buildings. The St. Mark's C of E Primary School Site is owned Freehold by the Diocese of Winchester. The Civil Service Playing Fields are owned Freehold by Southampton City Council. If the scheme is agreed the proposed new buildings will be owned by Southampton City Council and the ownership of the Civil Service Playing Fields will remain with the City Council. Appendices 9 through 11 show the outline plans for the sites.

D. Objectives

As highlighted in the introduction the principal objective is extend the age range provision at St. Mark's C of E Primary School to include mainstream secondary age children. This is in order to widen parental choice within the City and to provide additional secondary places in line with increased demand in a central location within Southampton.

The vision for St. Mark's is to provide a first class all-through school for the City of Southampton.

What is an All-Through School?

An all-through school is a mainstream school where more than one phase of education takes place in the same school organisation. This could be Junior (Middle) and Secondary, (Year 3 to Year 11), or Primary and Secondary, (Year R to Year 11).

Some all-through schools have Nursery, Primary and Secondary phases and deliver education for children from age 3 through to 16. There are some all-through schools with post-sixteen (Sixth Form) provision and a few deliver education for children from the age of 3 through to 18.

A majority of all-through schools however combine the primary and secondary phases and provide education for children of ages 4 through to 16. All-through schools can be academy schools, LA maintained schools or voluntary controlled schools. Appendix 7 provides a comprehensive list of the all-through schools in England.

There are currently 163 all-through schools in the UK and 102 in England. All-through schools usually provide mainstream education to primary and secondary age children in the same school and in most cases on the same site. The benefits and challenges of all-through schools are highlighted below:

- The education of children in one school from Year R through to Year 11 enables the school and teachers to monitor the progress of individual children seamlessly throughout their entire statutory education
- Educating primary age children in a setting alongside secondary age children allows early access to specialist resources and learning
- Provision of mainstream education from Year R through to Year 11 in a single setting eases the transfer and minimises the disruption from the primary phase through to the secondary phase, (Year 6 to Year 7)
- All-through schools can often accommodate a wider breadth of activities for Gifted and Talented pupils and those with Special Educational Needs
- All-through schools can provide a wide range of 'out of school' activities that benefit from greater resources and can be interest rather than age related

- Children in all-through schools can benefit from the leadership and mentoring of older pupils. Opportunities for Secondary pupils to engage with and support primary age learners can be of benefit to both primary and secondary age children
- When fully operational the Year 7 (secondary) intake will consist of 60 children from the primary school at St. Mark's and 120 children from other primary schools in the City. It is recognised this will require careful consideration.
- Longer term the number of forms of entry from St. Mark's Primary Phase could potentially be increased depending on the success of the school if the proposals are adopted.
- It is also recognised some parents may have concerns in relation to younger children attending a school alongside older; secondary age children.

Proposals for the all-through school will be informed and developed in response to consultation and engagement with parents, teachers, governors, children the diocese and other stakeholders.

The proposals are for a school with no faith based selection criteria in line with the existing school provision. The proposed all-through school will provide places for children from all faith backgrounds and no faith backgrounds.

Southampton City Council is wholly committed to ensuring the values, ethos and culture of St. Mark's C of E Primary School are retained and serve as a foundation for the new all-through school on the Site.

St Mark's is an inclusive mainstream school, where staff believe in, and are committed to, giving all children with complex needs the same entitlement to education as all young people, wherever possible in a mainstream environment. The proposals for the new all-through school will build on the current inclusive approach to the provision of education for children with Special Educational Needs, (SEN). The development of the designs for the new school will be informed by the needs of all children.

Section 39 of the School Organisation Maintained Schools, Annex B: Guidance for Decision Makers (January 2014) states:

'In planning and commissioning SEN provision or considering a proposal for change, LAs should aim for a flexible range of provision and support that can respond to the needs of individual pupils and parental preferences. This is favourable to establishing broad categories of provision according to special educational need or disability.'

In conducting this Public Consultation and subsequent Statutory Consultation the City Council as decision maker will ensure it consults and engages with all necessary stakeholders to ensure it discharges its duties as set out in the regulations and Appendix 13 of this document.

E. Evidence of Demand

There is an identified need for an additional 1,500 secondary places within the City of Southampton in order to meet demand into the 2020's. A detailed analysis of the demand for secondary places has been undertaken and a report approved by Southampton City Council Cabinet in July 2018. To access the report please follow the link below:

URL <https://www.southampton.gov.uk/modernGov/ieListDocuments.aspx?CId=126&MId=3824&Ver=4>

There are currently twelve secondary schools in Southampton as shown in the figure below and summarised in the supporting table.

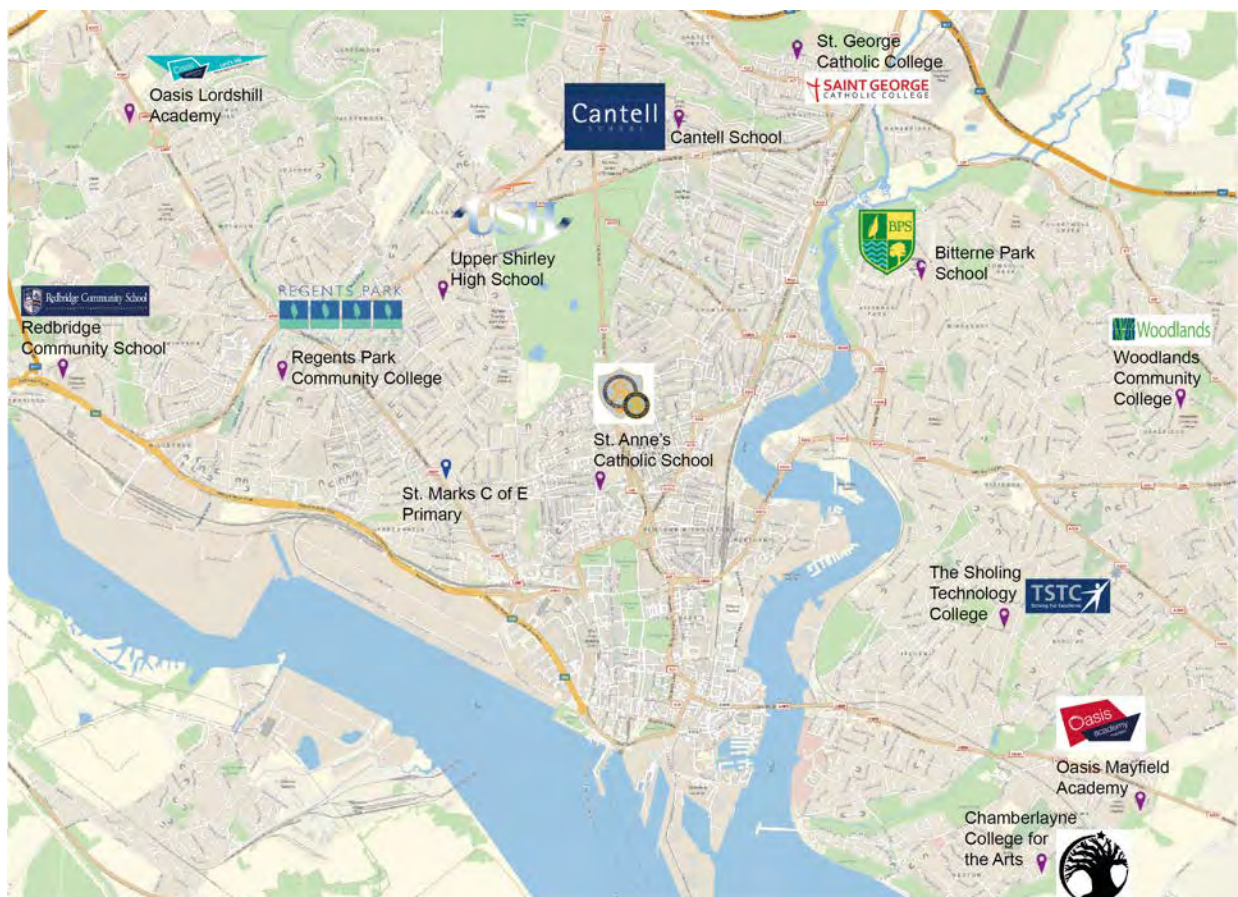


Figure 1.0 Current Secondary Schools in Southampton

The supporting table summarises each of the secondary schools within Southampton, showing the Type of School, the current Published Admission Number, (PAN) and the total associated capacity for each school based on the PAN.

School	Type	Planning Region	PAN	Total Capacity (PAN)
Redbridge Community School	LA Maintained	West	210 (7FE)	1,050
Oasis Lordshill Academy	Academy	West	180 (6FE)	900
Regents Park Community College	LA Maintained	West	150 (5FE)	750
Upper Shirley High School	Academy	West	150 (5FE)	750
Cantell School	LA Maintained	Central	210 (7FE)	1,050
St. Anne's Catholic School	Academy	Central	210 (7FE)	1,050
	Faith Based Admission Policy			
St. George Catholic College	LA Maintained	Central	150 (5FE)	750
	Voluntary Controlled Faith Based Admission Policy			
Bitterne Park School	LA Maintained	East	360 (12FE)	1,800
Woodlands Community College	LA Maintained	East	180 (6FE)	900
Oasis Mayfield Academy	Academy	East	180 (6FE)	900
Chamberlayne College for the Arts	LA Maintained	East	180 (6FE)	900
The Sholing Technology College	Academy	East	210 (7FE)	1,050
City Wide Total			2,370 (79FE)	11,850

Table 1.0 Current Secondary Schools in Southampton

The current twelve secondary schools within the City consist of four academies and eight LA maintained schools. The total capacity of all the secondary schools within the City based on the Published Admission Numbers, (PAN) is 11,850. This capacity will rise to around 12,100. Secondary schools within the City are already admitting over PAN in order to meet demand for places. For the purposes of school place planning the City of Southampton is divided into three planning regions, West, Central and East. These planning regions are highlighted in Figure 2.0 below.

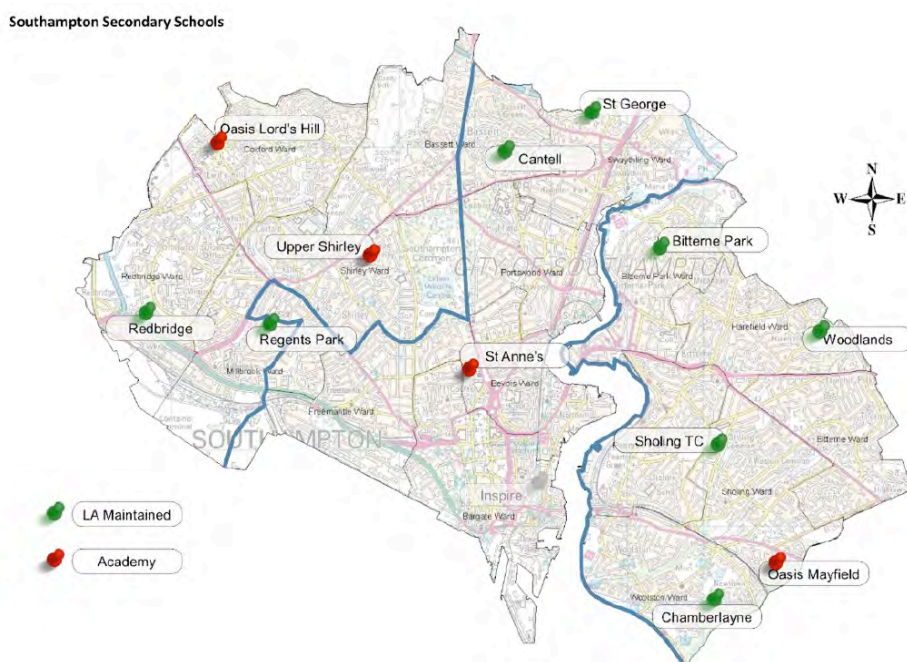


Figure 2.0 Southampton School Place Planning
10

Regions

The proposals to extend the age range at St. Mark's C of E Primary School will increase the secondary capacity in the Central Region by 900 places by 2022.

Parental choice and the level of housing developments over the past fifteen years in the Central Planning Region indicate that the demand for additional secondary places is predominantly in the Central Planning region. The demand for [shortfall] in Year 7 places within the Central Planning Region is shown in Figure 3.0 below.

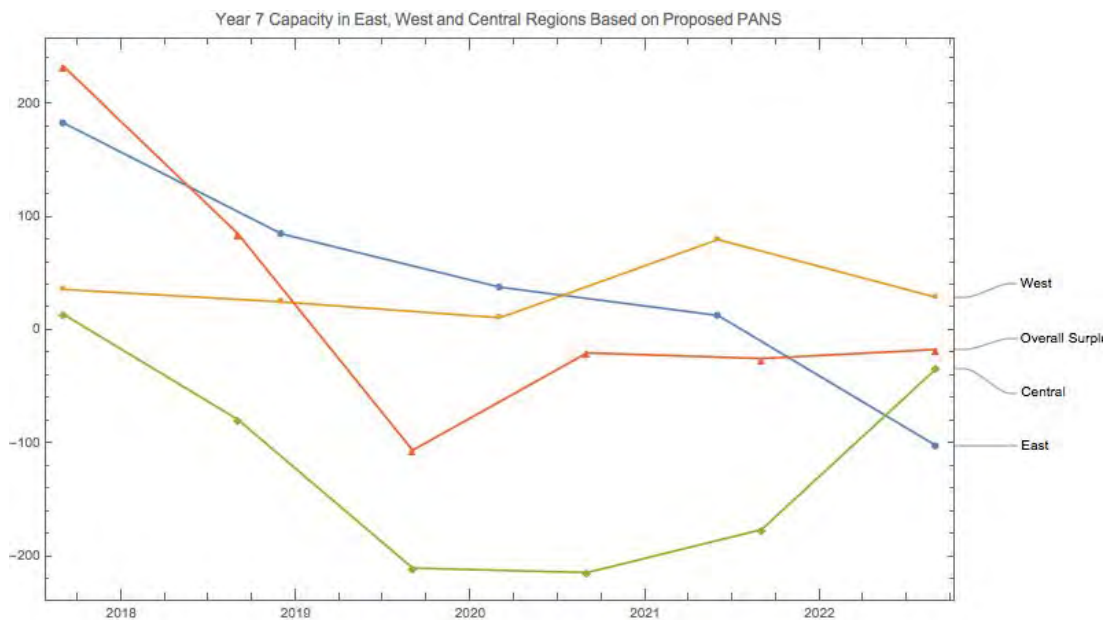


Figure 3.0 Demand [shortfall] Y7 Places in Central Region

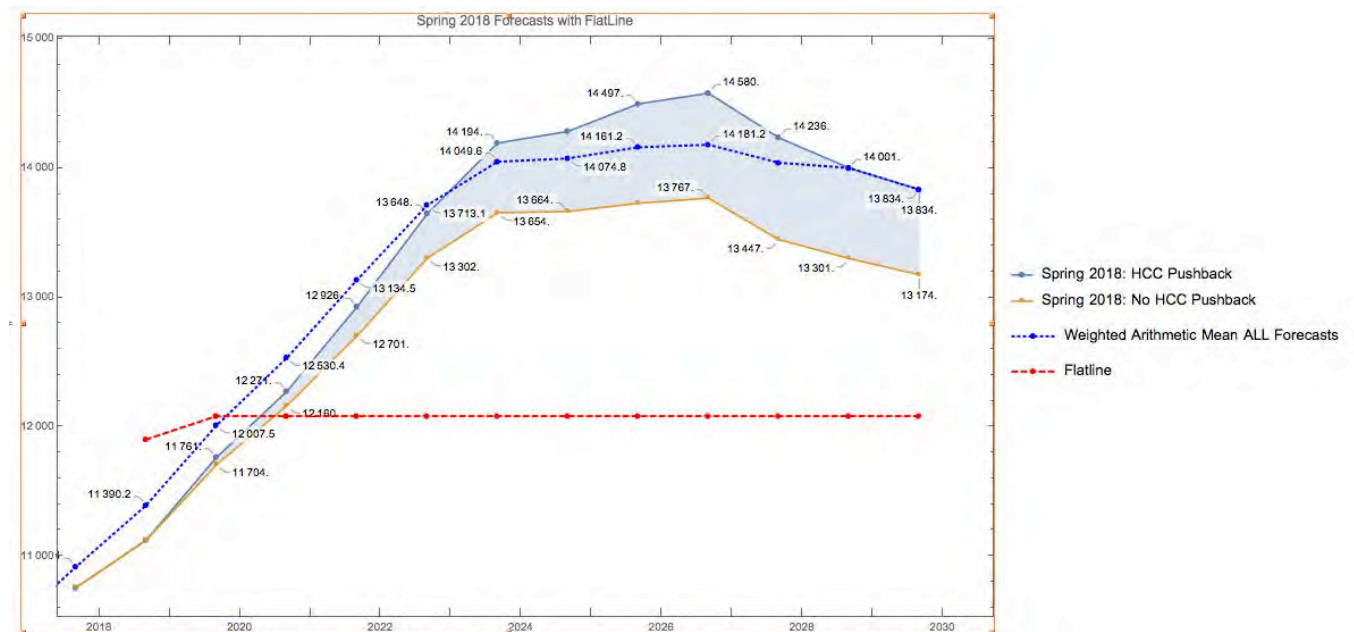


Figure 4.0 Evidence of Demand for Secondary Places in Southampton into the 2020's

The West Planning Region currently has four secondary schools with a total capacity of 3,450 places, (based on PAN). The East Planning Region currently has five secondary schools with a total capacity of 5,550 places.

The Central Planning Region currently has only three secondary schools with a total capacity of 2,850 places.

Local Authorities are required to forecast the number of school places required within their area. Two forecasts are undertaken each year. Southampton City Council utilise the methodology and guidelines for forecasting as published by the Department for Education, (DfE).

An analysis of the past six school place forecasts has been undertaken and is summarised in Figure 4.0 above, on Page 1. The red line shows the current capacity across all regions within the City. The demand for secondary places outstrips the capacity within the city by 2021 and by 2022 there is a requirement for around 12,900 places. The provision of a new 6FE Secondary Phase at St. Mark’s C of E Primary School will not provide all of the necessary places in the required time frame.

There is a shorter term requirement for an additional 600 secondary places which needs to be delivered by (i) expanding the provision at existing secondary schools and (ii) maximising the available capacity within the existing schools. This is subject to a separate consultation. At present there are a significant number of Southampton children who apply for and secure places in Hampshire Schools. In the current academic year the number of Year 7 children admitted to Hampshire Secondary Schools was in the region of 190 children.

Increased planned housing developments in Hampshire combined with an increase in Primary School numbers in Hampshire will inevitably lead to a position where there will no longer be places in Hampshire Schools available to Southampton children or the level of available places is likely to reduce significantly (Figure 5.0 below). This is referred to as the ‘Hampshire Pushback’ shown in Figure 4.0 above. The extent to which this demand materialises is difficult to predict.

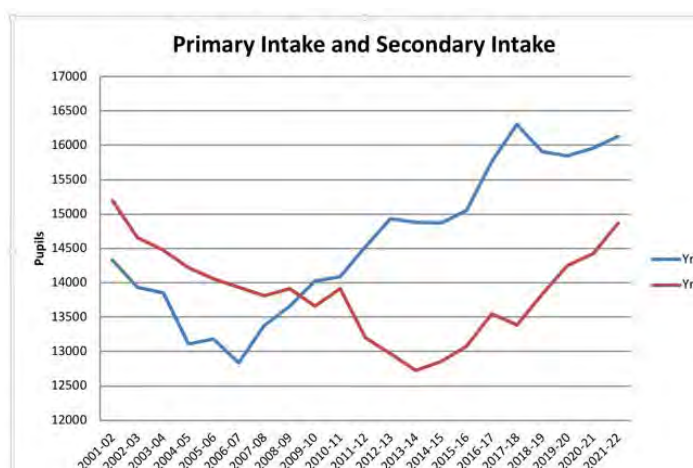


Figure 5.0 Predicted demand for Hampshire County Council School Places

A full analysis of the forecasts and demand for secondary places within Southampton can be downloaded from the Southampton City Council website.

URL <https://www.southampton.gov.uk/modernGov/ieListDocuments.aspx?CId=126&MId=3824&Ver=4>

F. Impact on Other Schools in Southampton

The overall level of demand for places into the 2020's within the City will rise to a level of at least 13,700 secondary places by the mid 2020's. The forecasts for places indicates this level of demand for places is sustained into and beyond the mid 2020's. This is a significant rise in required capacity across the City and the progressive introduction of a 900 place 6FE provision at St. Mark's is unlikely to have an adverse impact on other secondary schools.

Appendix 2 of this consultation document provides a detailed post code analysis of the children attending each of the existing twelve secondary schools within the City.

From the maps provided in Appendix 2 it should be noted both St. George and St. Anne's Catholic Schools provide places to children all over the City.

As the St. Mark's school will be the first all-through school in Southampton; subject to consultation and approval, it is anticipated demand for a significant proportion of the places at the school will be city wide. The school will also serve local communities in Freemantle, Bargate and Shirley Wards.

As part of the consultation consideration of a secondary specialism, for example Science will potentially attract secondary children from across the City.

The impact on neighbouring secondary schools within the City will be minimised by consideration of the factors set out above.

G. Home to School Transport Policy

Southampton City Council have a Home to School Transport Policy this is published online at http://www.southampton.gov.uk/images/home-school-transport-policy_tcm63-393077.pdf and provided in full at Appendix 5 of this Consultation document.

The Home to School Transport Policy is currently out to consultation the consultation period completes December 19th 2018.

(See <https://www.southampton.gov.uk/news/article.aspx?id=tcm:63-403149>)

The current criteria for providing assistance to families for transport to local schools in Southampton are summarised in the table below.

Children are eligible for free school travel if they meet ALL of the criteria as shown below.

Children at non-faith schools

1. Primary

- Your child must be attending their catchment or a nearer school to your home.
- The distance between your home and the school must be:
 - more than 2 miles for children in years R-3
 - more than 3 miles for children in years 4-6 (2 miles if your child meets the means testing criteria).

2. Secondary

- Your child must be attending their catchment or a nearer school to your home.
- The distance between your home and the school must be more than 3 miles.

OR

- Your child must be attending one of the three nearest schools to your home.
- The distance between your home and the school must be more than 2 miles.
- Evidence is provided to show that your child meets the means testing criteria.

Children at faith schools – secondary aged children only

- Your child must be attending the nearest appropriate faith school to your home.
- The distance between your home and the school must be more than 2 miles but less than 15 miles.
- Evidence is provided to show that your child meets the means testing criteria.
- Evidence is provided to show that your child is baptised or otherwise accepted into the faith of the school or that because of their faith, their preference is to attend a church school.

Evidence of faith will be one of the following:

- A copy of your child's baptismal certificate showing that they are baptised into the faith of the school.
- A letter from your religious leader stating that the child is otherwise accepted into the faith of the school.
- A letter from your religious leader stating that because of your child's faith, their preference is to attend a faith school.

What else do I need to know?

Appropriate schools: A school might not be appropriate for your child if it has no places available, your child has been permanently excluded from it, it is not compatible with your religious or philosophical beliefs or there are special circumstances and the Council agrees that the school is not suitable for your child. If these circumstances apply, please enclose a covering letter with your application. In some situations, we may need extra evidence to deal with your application.

Distances: Lower distances are measured by the shortest available safe walking route. Upper distances are measured by the shortest available safe driving route. If your child has a medical condition and does not meet the distance criteria, this can be taken into account if specific written evidence from your GP or Consultant is sent with your application form.

Means testing: Your child will meet the means testing criteria if you can answer yes to one of the following questions:

- My child is eligible for free school meals
- I am in receipt of **maximum** Working Tax Credit.

Means tested applications need to be made for each academic year. If your family's financial circumstances change and your child is no longer eligible for free school travel, a reassessment of places at closer schools will be undertaken.

(See Appendix 5 for Southampton City Council full Home to School Transport Policy)

H. St. Mark's C of E Primary School Admissions Policy

Southampton City Council are the Admissions Authority for St. Mark's C of E Primary School. The full Admissions Policy for St. Mark's school is provided at Appendix 6 of this Consultation document.

If the proposals are agreed it is envisaged Southampton City Council will remain the Admissions Authority for the all-through school.

Southampton City Council is the Admissions Authority for all Community and Voluntary Controlled schools within Southampton. Any amendments or changes in admissions policy, arrangements or criteria are subject to a Formal Consultation.

If the proposals are agreed the admissions policy for the new all-through school opening in September 2022 will be subject to Formal Consultation in November – December 2020. (<https://www.southampton.gov.uk/council-democracy/have-your-say/admissions-policies-consultation.aspx>)

For admissions purposes each secondary school has a designated catchment area and nominated feeder primary and junior schools. The catchment areas for

Southampton Secondary Schools are provided at Appendix 12 of this consultation guide and the nominated feeder schools for each of the secondary schools is provided at Appendix 4 of this guide.

I. Pedestrian Access Proposals

The outline proposals for both Option 1 and Option 2 provide for new dedicated pedestrian access to the school off Shirley Road. (See Appendix 1)

Proposed Option 2 has additional dedicated pedestrian access points for the Primary and Secondary phases off Western District Cut.

In addition the outline proposals set out a zone on Shirley Road for the location of a new signalled pedestrian crossing.

J. Vehicle Access Proposals

The proposed main vehicle entrance for the all-through school for both outline options will be off Malmesbury Place as shown in Appendix 1.

K. On-Site Parking

The on-site parking proposals for staff, governors and visitors to the school are shown in Appendix 1. The proposals are to provide parking space at the front of the main entrance to the new school. The provision of parking facilities will be in accordance with guidelines set out in BB103 Area Guidelines for Mainstream Schools as published by the Department for Education, (DfE)

L. Shirley Road Cycle Route

The outline proposals include a new Cycle Route along Shirley Road as set out in Appendix 1 of this consultation guide. Southampton City Council will work in partnership with the school, diocese and community to develop, implement and monitor sustainable travel plans as part of the development of the new school.

M. Former Civil Service Playing fields

The Civil Service Playing Fields were acquired from Bovis Homes in 2009 by way of a Compulsory Purchase Order, (CPO). The site was acquired by SCC for Educational use; specifically for the provision of sports facilities & playing fields.

There are currently seven local schools in Southampton who utilise the Civil Service Playing Fields by agreement. This is managed by Testlands Hub.

The schools who currently utilise the Civil Service Playing Fields are:

- (i) St. Mark's C of E Primary School, Stafford Road, SO15 5TE
- (ii) Freemantle Church of England Community Academy, Mansion Road, SO15 3BQ
- (iii) Banister Nursery and Primary School, Archers Road, SO15 2LS
- (iv) Foundry Lane Primary School, Foundry Lane, SO15 3JT
- (v) The Polygon School, Handel Terrace, SO15 2FH
- (vi) Regents Park Community College, King Edward Avenue, SO16 4GW
- (vii) St. John's Primary and Nursery School, French St., SO14 2AU

Southampton City Council are committed to ensuring the sports facilities provided as part of the proposed scheme continue to be utilised as a shared facility by other schools in the City.

The outline proposals shown at Appendix 1 indicate no development on the playing fields site. The nature of any development of the former Civil Service Playing Fields site will be informed by this Public Consultation as part of any scheme for a new all-through school.

Southampton City Council are wholly committed to the development of the Civil Service Playing Fields site for the benefit of the proposed all-through school; other Southampton Schools and as a community asset.

N. Project Costs and Timescales

Investment of £31.86m for the project to create a new 6FE, 900 Place Secondary Provision has been secured through Full Council and by Southampton City Council Cabinet Decision in July 2018. The investment secured is to deliver a 6FE secondary provision within the City by September 2022.

Copies of this draft proposal may be obtained from:

www.southampton.gov.uk/schools-learning/school-consultations/

or by writing to:

School Organisation

Children and Families Directorate

Southampton City Council

Civic Centre (North) Southampton

S014 7LY

Any person may object to or comment on these proposals.

Any objections and comments can be sent to the above address or to
School.Organisation@southampton.gov.uk

The final date for submission of objections and comments under this statutory consultation is **February 18th 2019**

Appendix 1

**Outline Development Proposals for St. Mark's School &
Civil Service Playing Fields Sites**

The Existing Site

Plans for Expanding St. Mark's Church of England Primary School to an All-Through School



Existing Site Plan



Existing Site Aerial View



School Hall



Reception Year Buildings



Playing Fields



Main Victorian Building



Modular Buildings

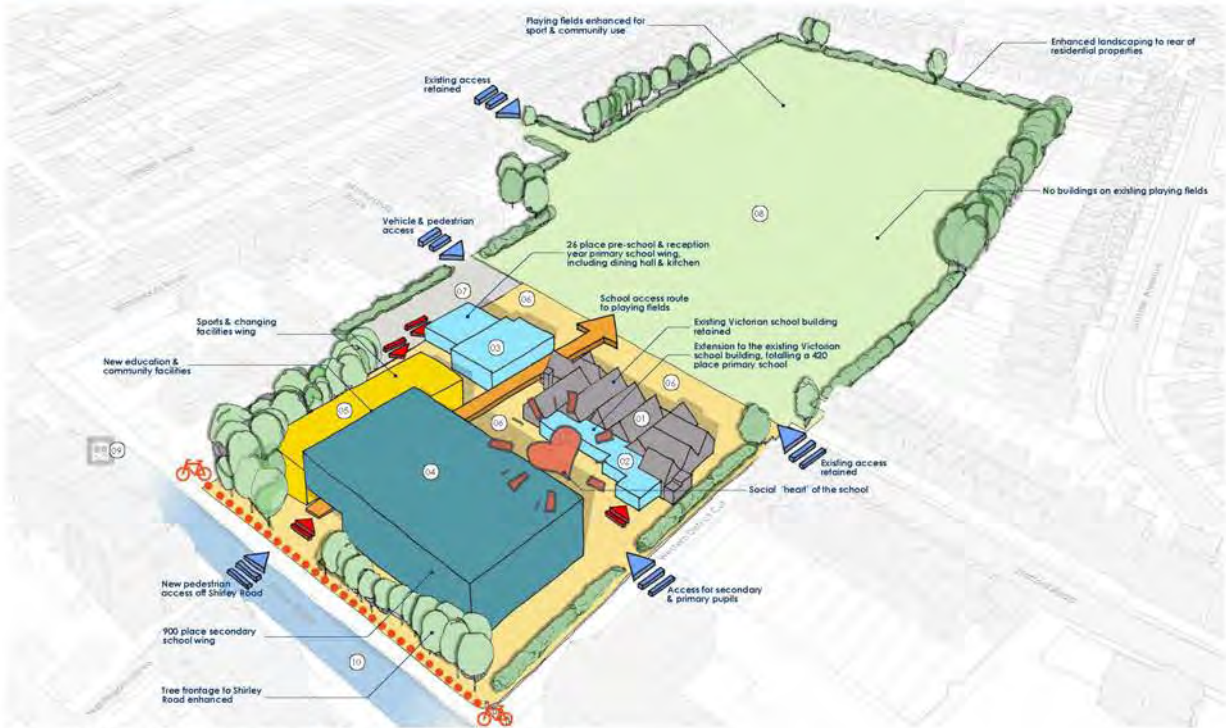
An All-Through School for Southampton

Public Consultation November 2018 - January 2019, Statutory Notice & Representation Period January - February 2019
Prepared by Capital Assets, Southampton City Council



Proposed Option 1

Plans for Expanding St. Mark's Church of England Primary School to an All-Through School



Proposed 3D View - New Build, with Main Victorian School Building Retained



Proposed Site Plan - New Build, with Main Victorian School Building Retained

Legend

- 01 Main primary school Victorian building retained & refurbished.
- 02 Single storey extension to main Victorian building to comprise a new main entrance & new classrooms.
- 03 New build single storey pre-school & primary school wing to comprise classrooms, dining hall & kitchen, with proposed community use.
- 04 New build 3/4 storey secondary school wing, with proposed community use.
- 05 New build school sports hall with proposed community use.
- 06 Soft & hard informal spaces for the pre-school, primary school, & secondary school.
- 07 Car park & deliveries.
- 08 Outdoor sports pitches & play areas for the primary school & secondary school, with proposed community use.
- 09 Existing bus stops on Shirley Road to be used by the school.
- 10 Zone for proposed new pedestrian crossing.
- Existing school building retained & refurbished
- Proposed pre-school & primary school wing extension
- Proposed secondary school wing
- Proposed sports facilities wing
- Proposed building entrance points
- Proposed access points to the school site
- Social 'heart' of the school
- Existing trees
- Enhanced landscaping
- Zone for signalled pedestrian crossing
- Existing bus stops
- Proposed cycle path



Stimulating Environments



Enhanced Sports Facilities



Enriched Outdoor Spaces



Outdoor Learning Spaces



Flexible Teaching Spaces

An All-Through School for Southampton

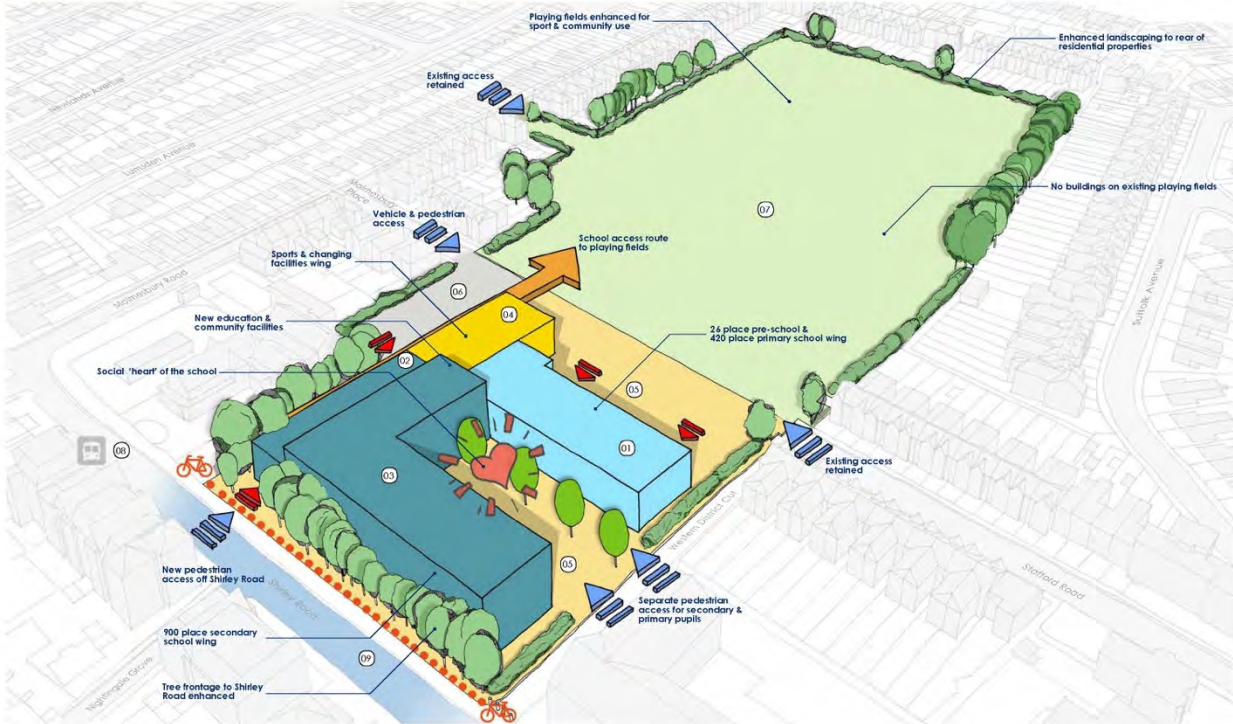
Public Consultation: November 2018 – January 2019; Statutory Notice & Representation Period: January to February 2019

Prepared by: Capital Assets, Southampton City Council



Proposed Option 2

Plans for Expanding St. Mark's Church of England Primary School to an All-Through School



Proposed 3D View - Complete New Build



Proposed Site Plan - Complete New Build

Legend

- 01 New build 2 storey pre-school & primary school wing, with proposed community use. Existing primary school demolished.
 - 02 Shared visitor entrance for the new all-through school.
 - 03 New build 3/4 storey secondary school wing, with proposed community use.
 - 04 New build school sports hall with proposed community use.
 - 05 Soft & hard informal spaces for the pre-school, primary school & secondary school.
 - 06 Car park & deliveries.
 - 07 Outdoor sports pitches & play areas for the primary school & secondary school, with proposed community use.
 - 08 Existing bus stops on Shirley Road to be used by the school.
 - 09 Zone for proposed new pedestrian crossing.
- Proposed pre-school & primary school wing
 - Proposed secondary school wing
 - Proposed sports facilities wing
 - Proposed building entrance points
 - Proposed access points to the school site
 - Social heart of the school
 - Existing trees
 - Proposed trees
 - Enhanced landscaping
 - Zone for signalled pedestrian crossing
 - Existing bus stops
 - Proposed cycle paths



Stimulating Environments



Enhanced Sports Facilities



Enriched Outdoor Spaces



Outdoor Learning Spaces



Flexible Teaching Spaces

An All-Through School for Southampton

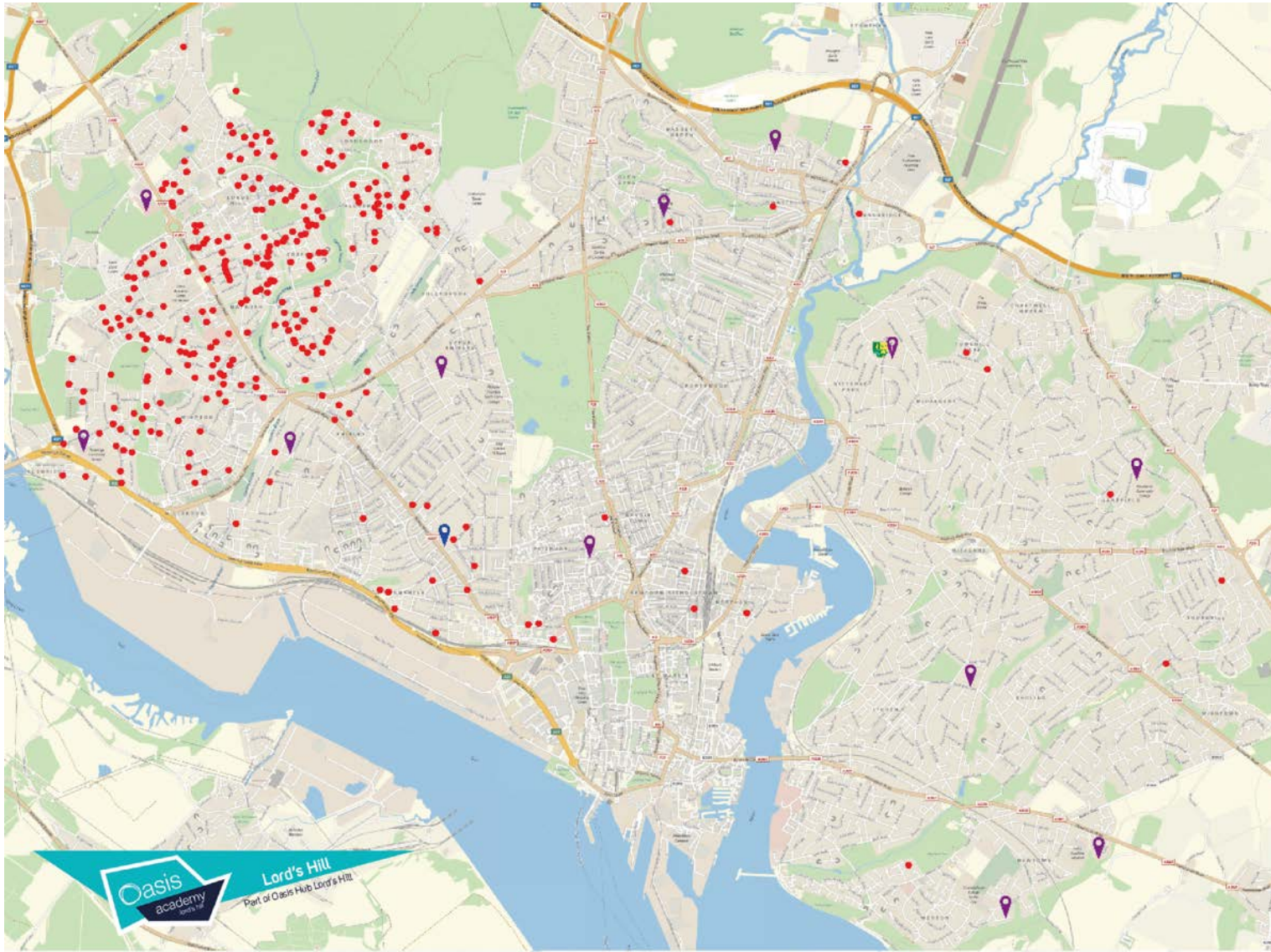
Public Consultation: November 2018 - January 2019. Statutory Notice & Representation Period: January - February 2019. Prepared by Capital Assets, Southampton City Council.

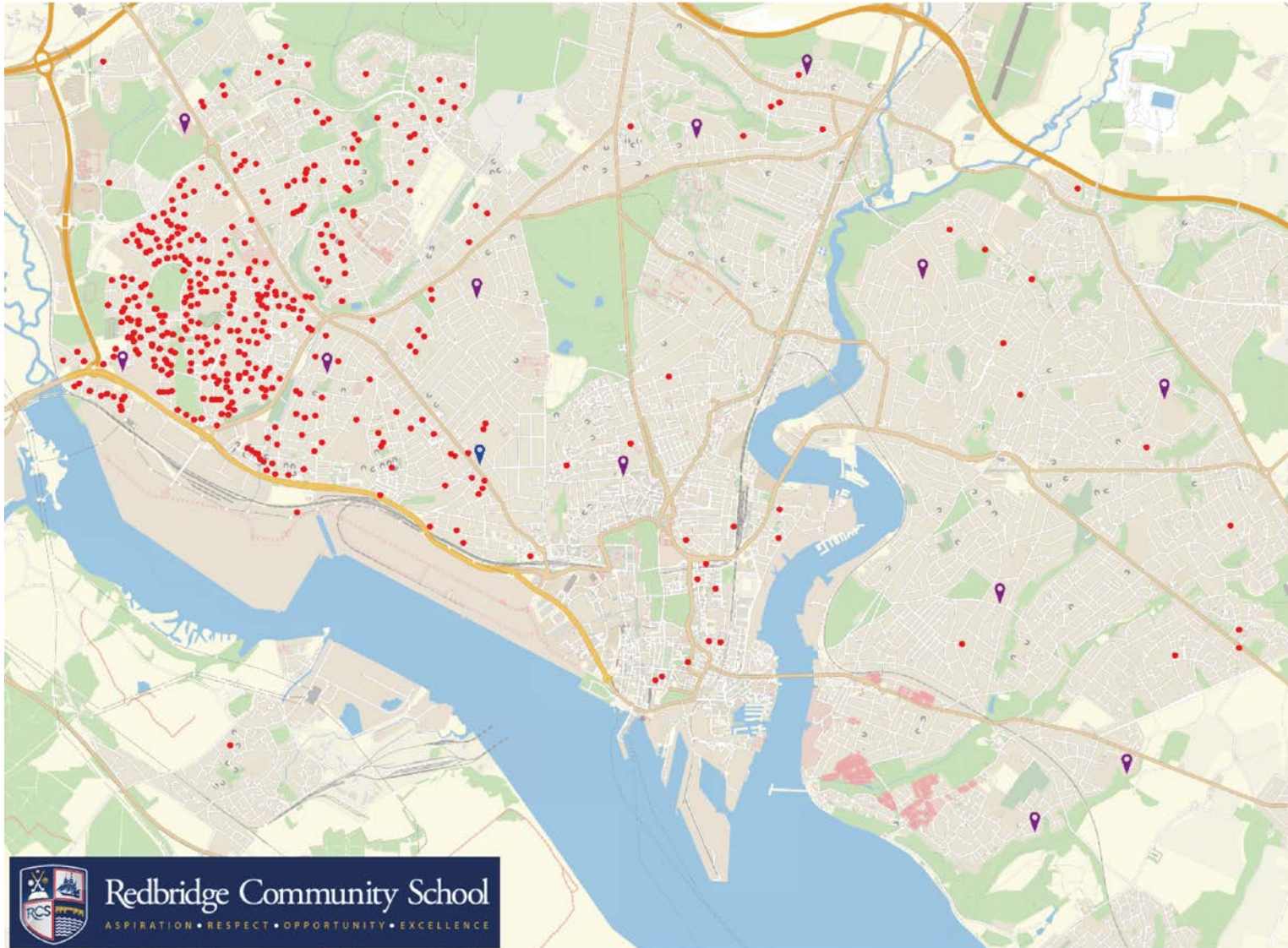
FAITHFUL+GOULD
Member of the SNC Lend Lease Group

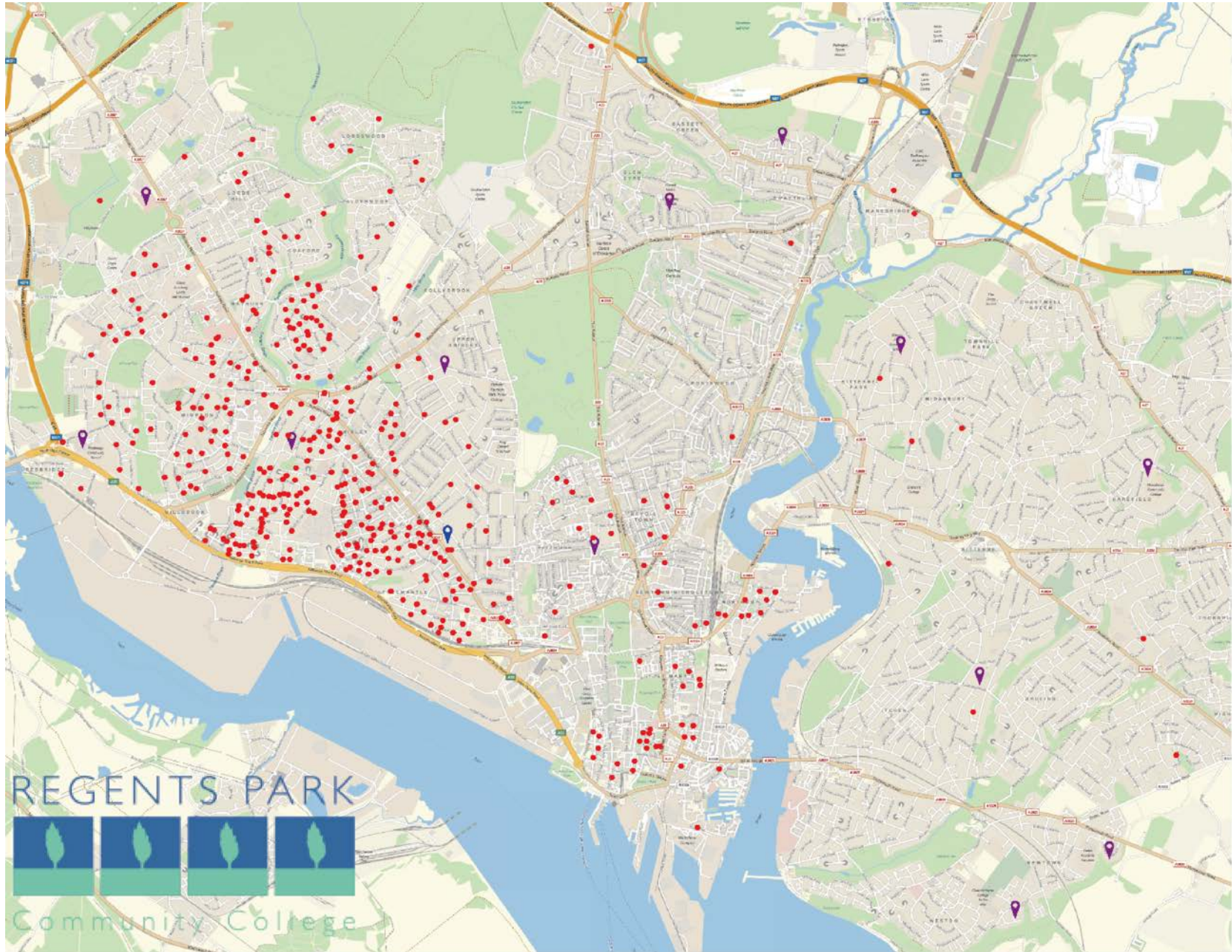


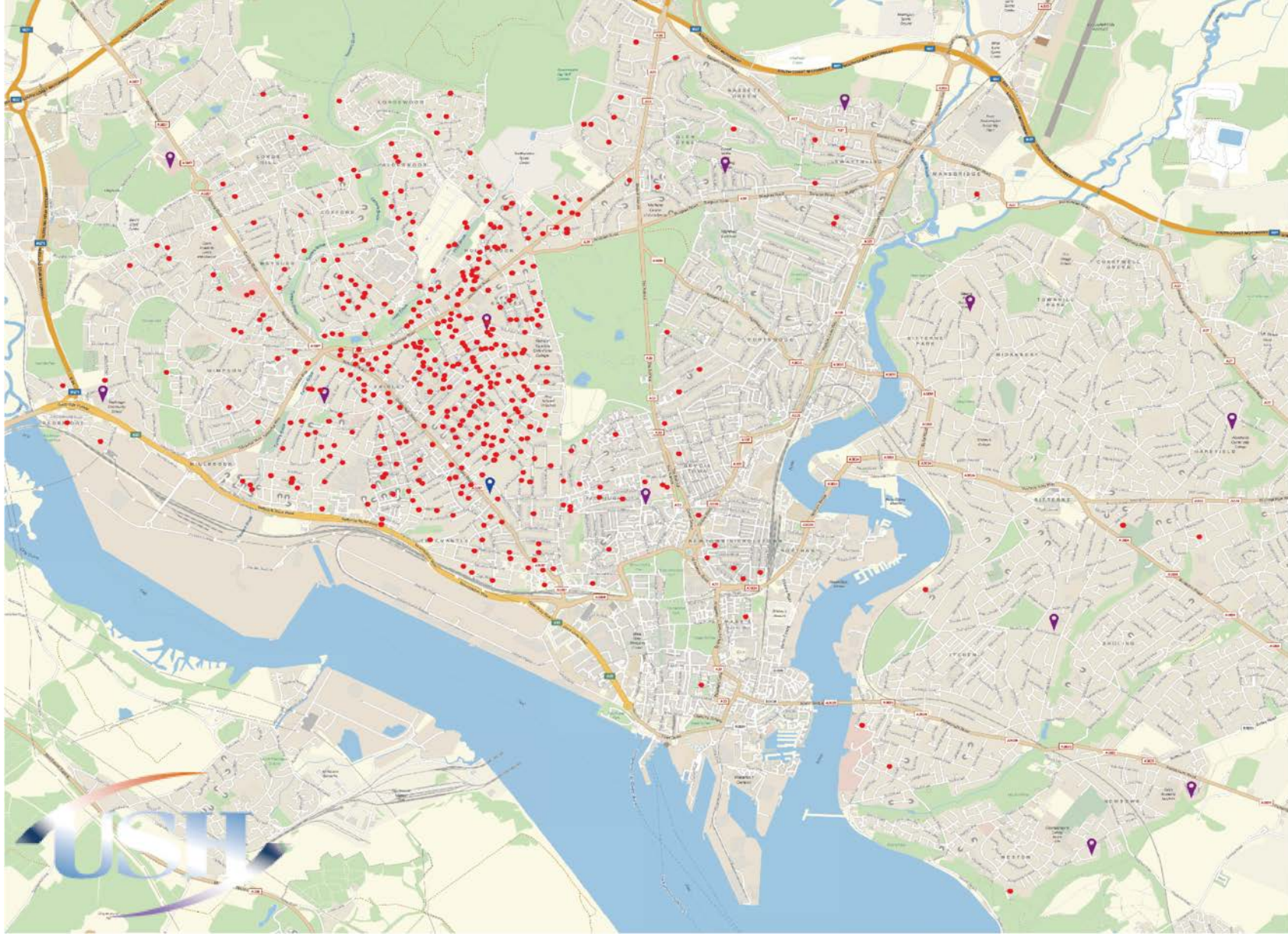
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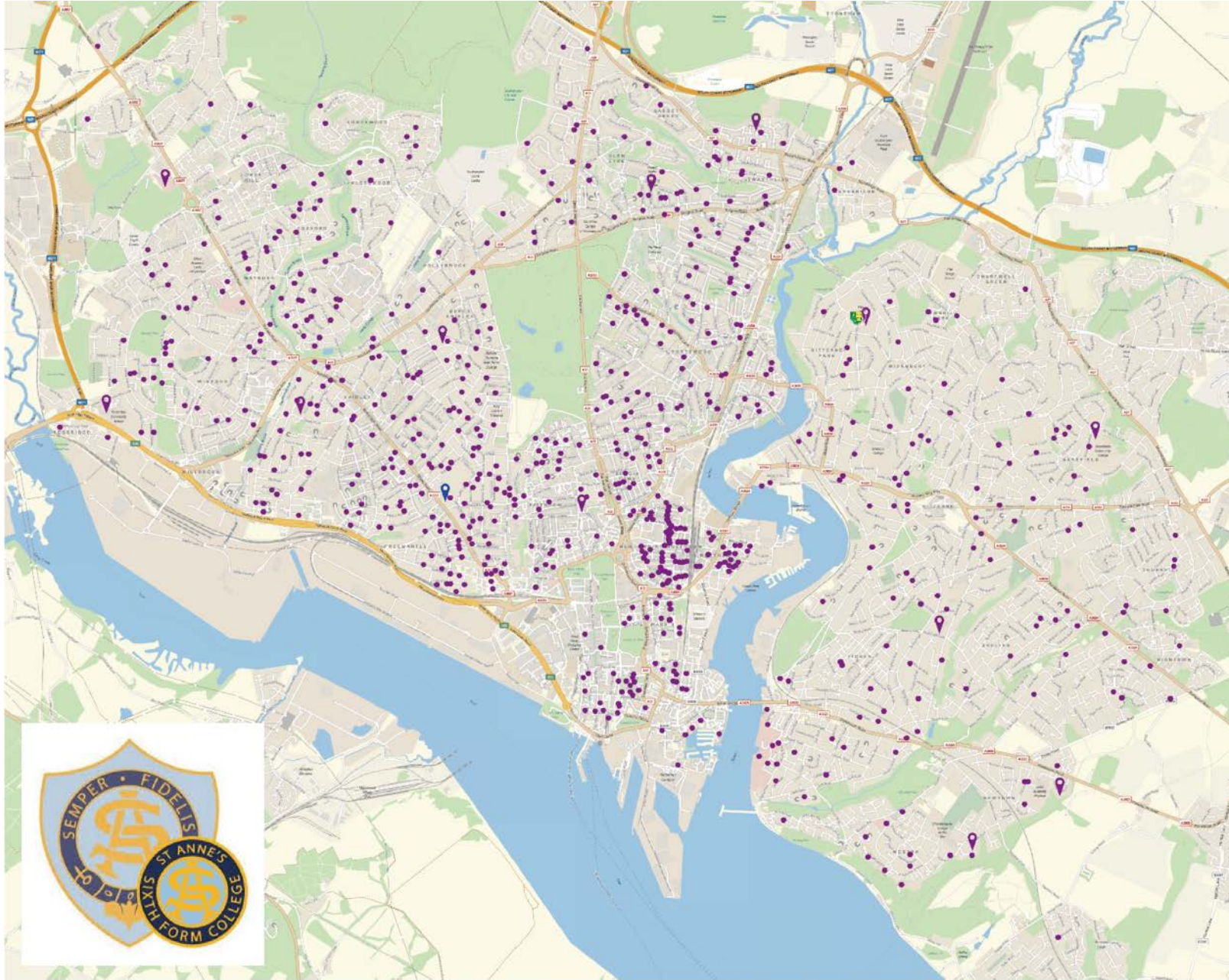
Southampton Secondary Schools (Post-Code Analysis)





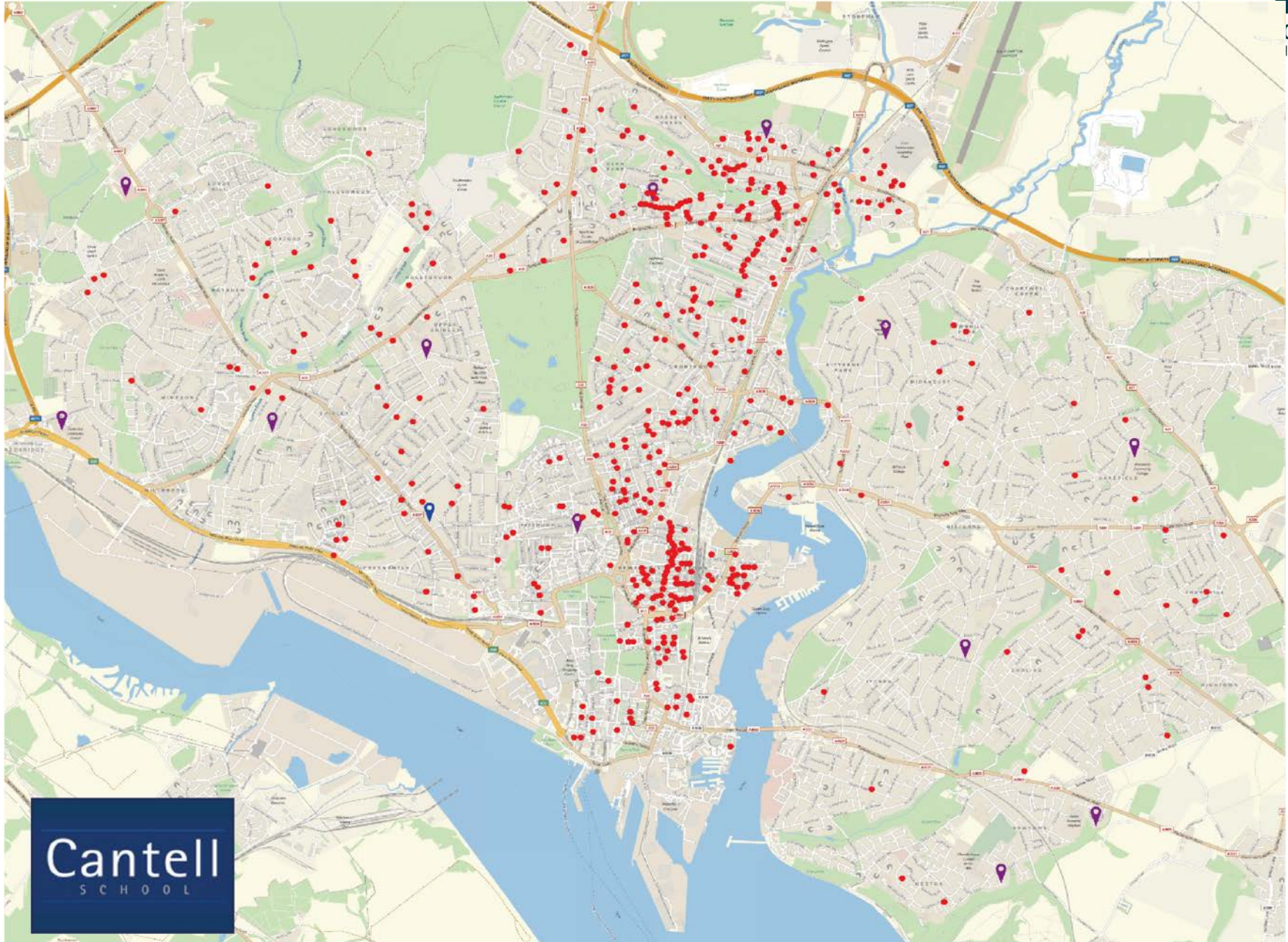




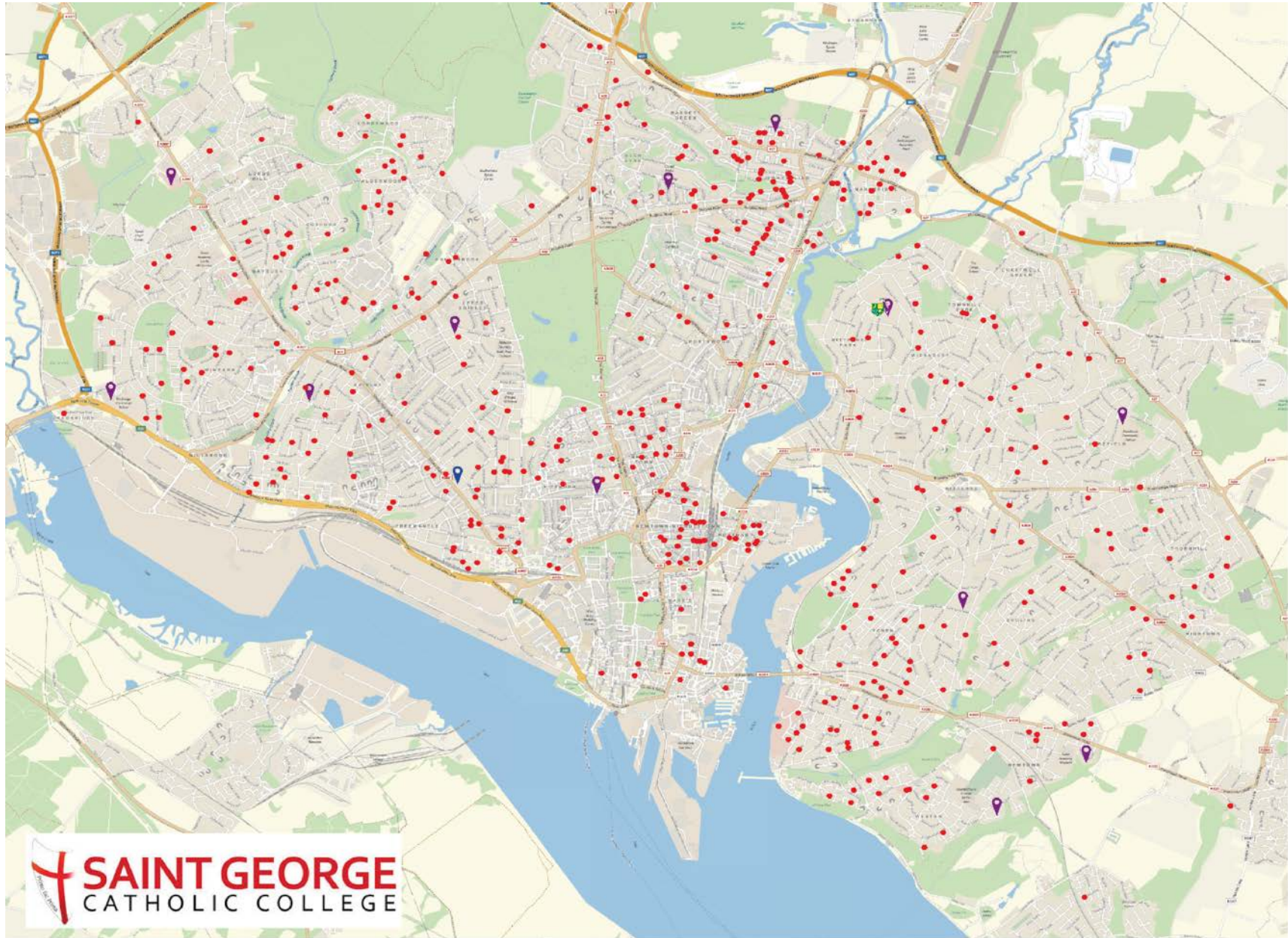


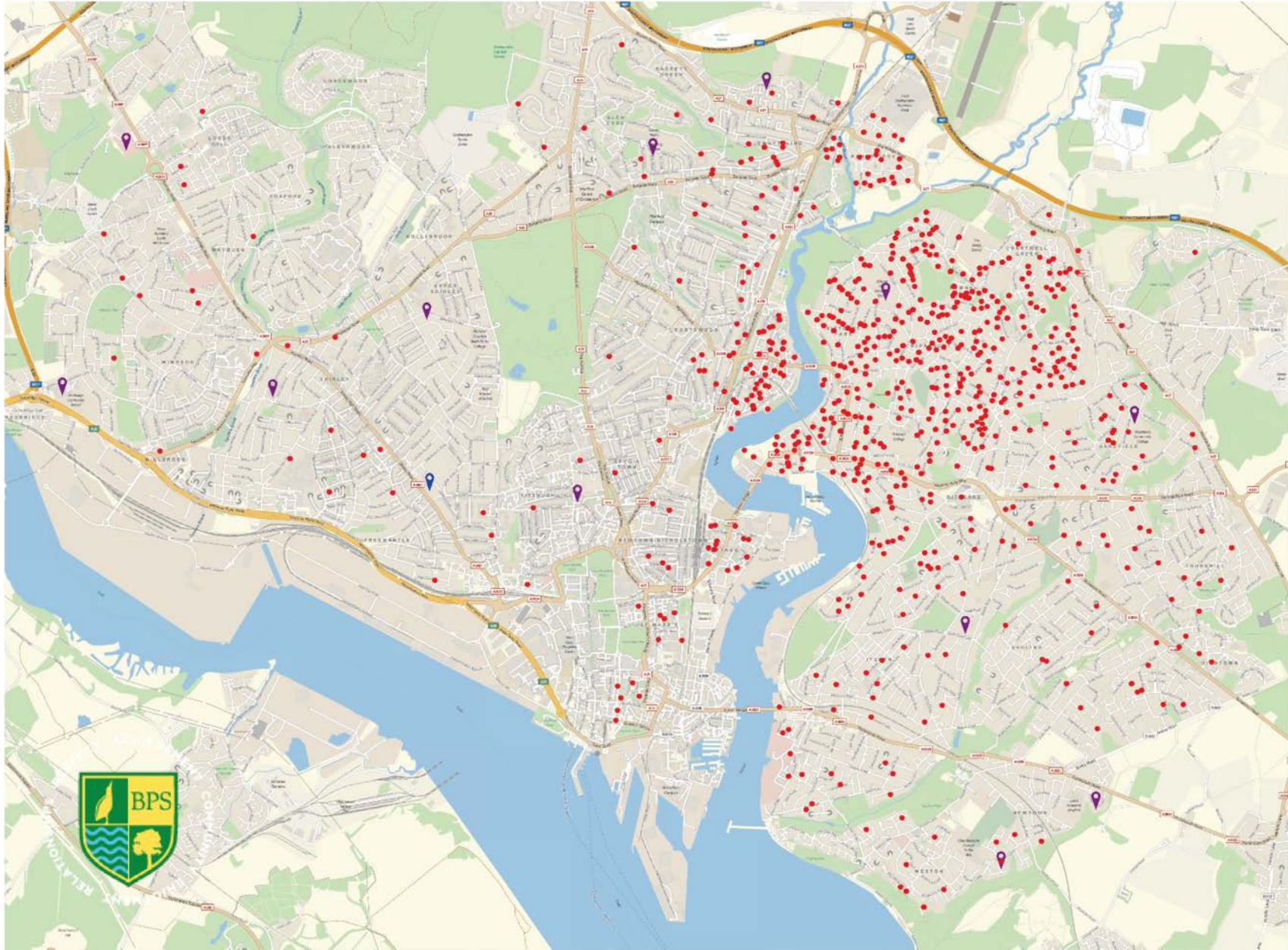


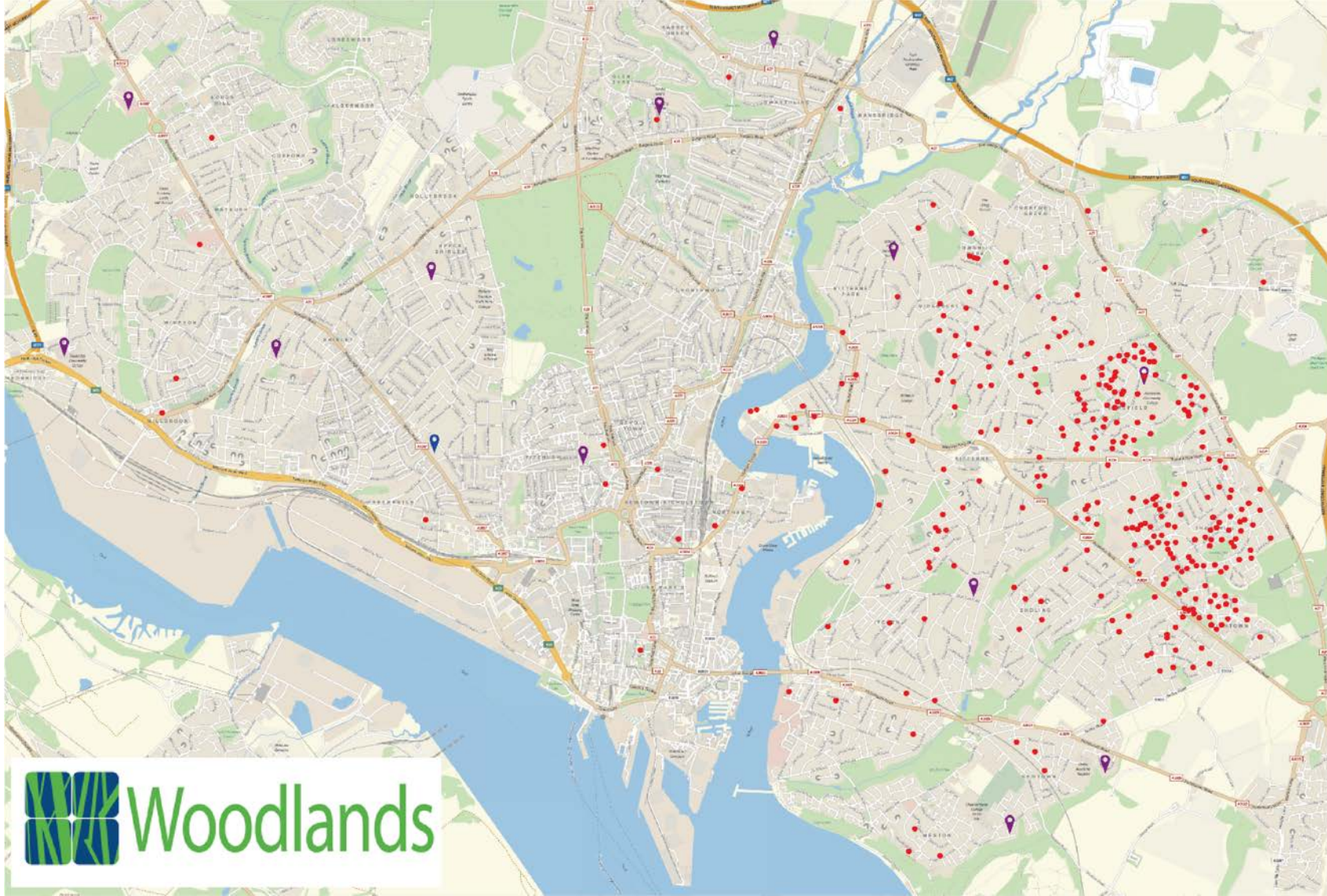
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CITY COUNCIL



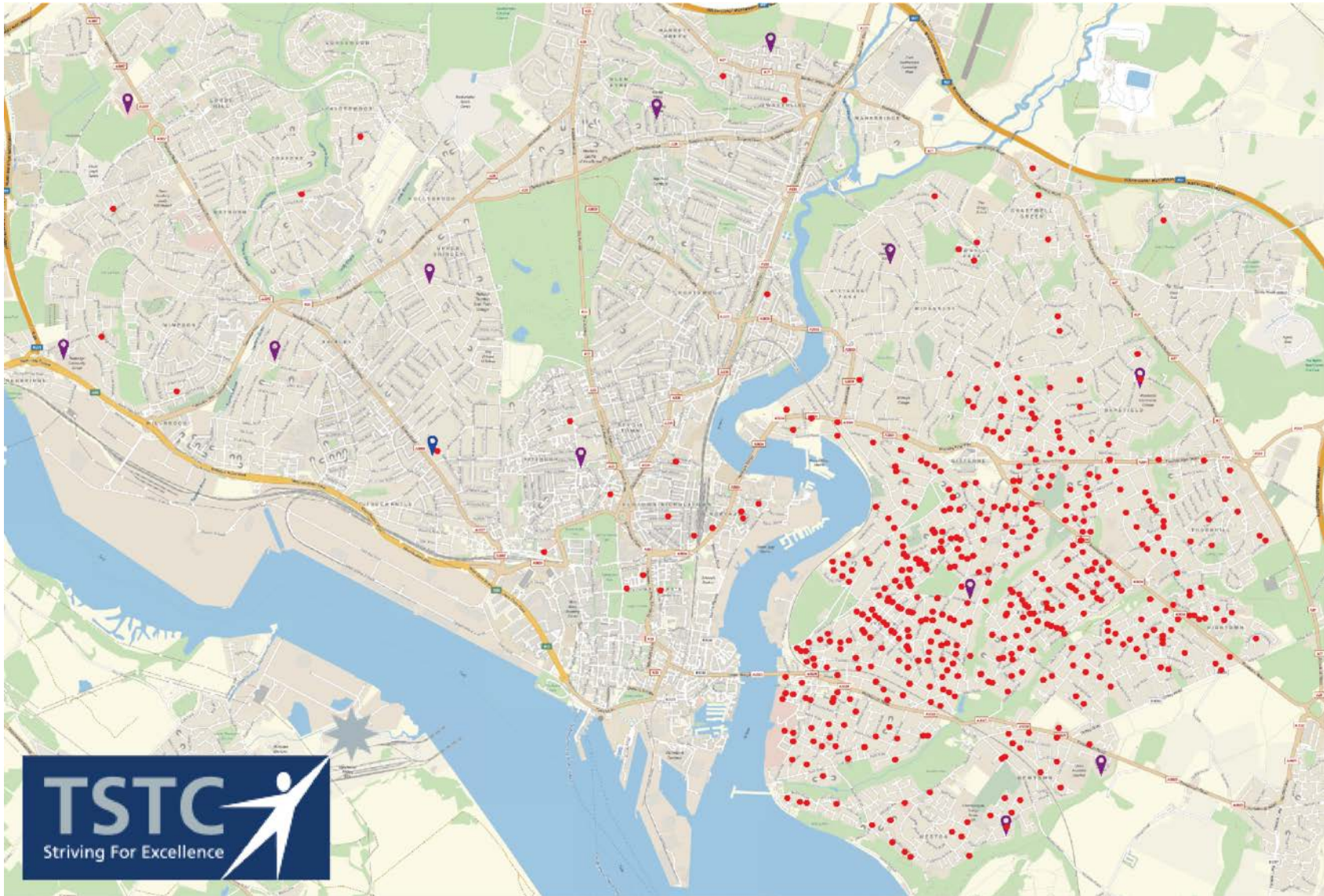
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SCHOOL

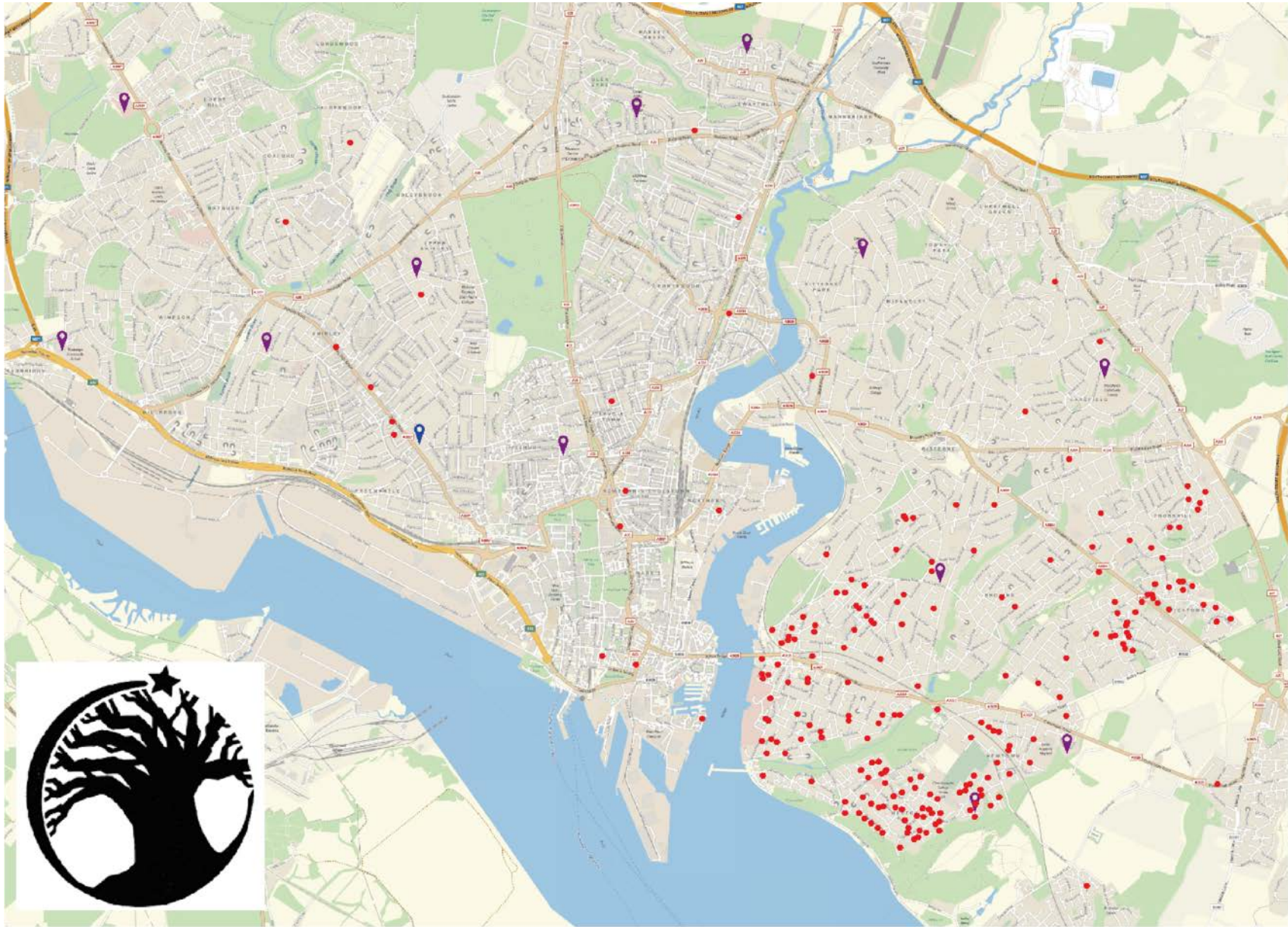


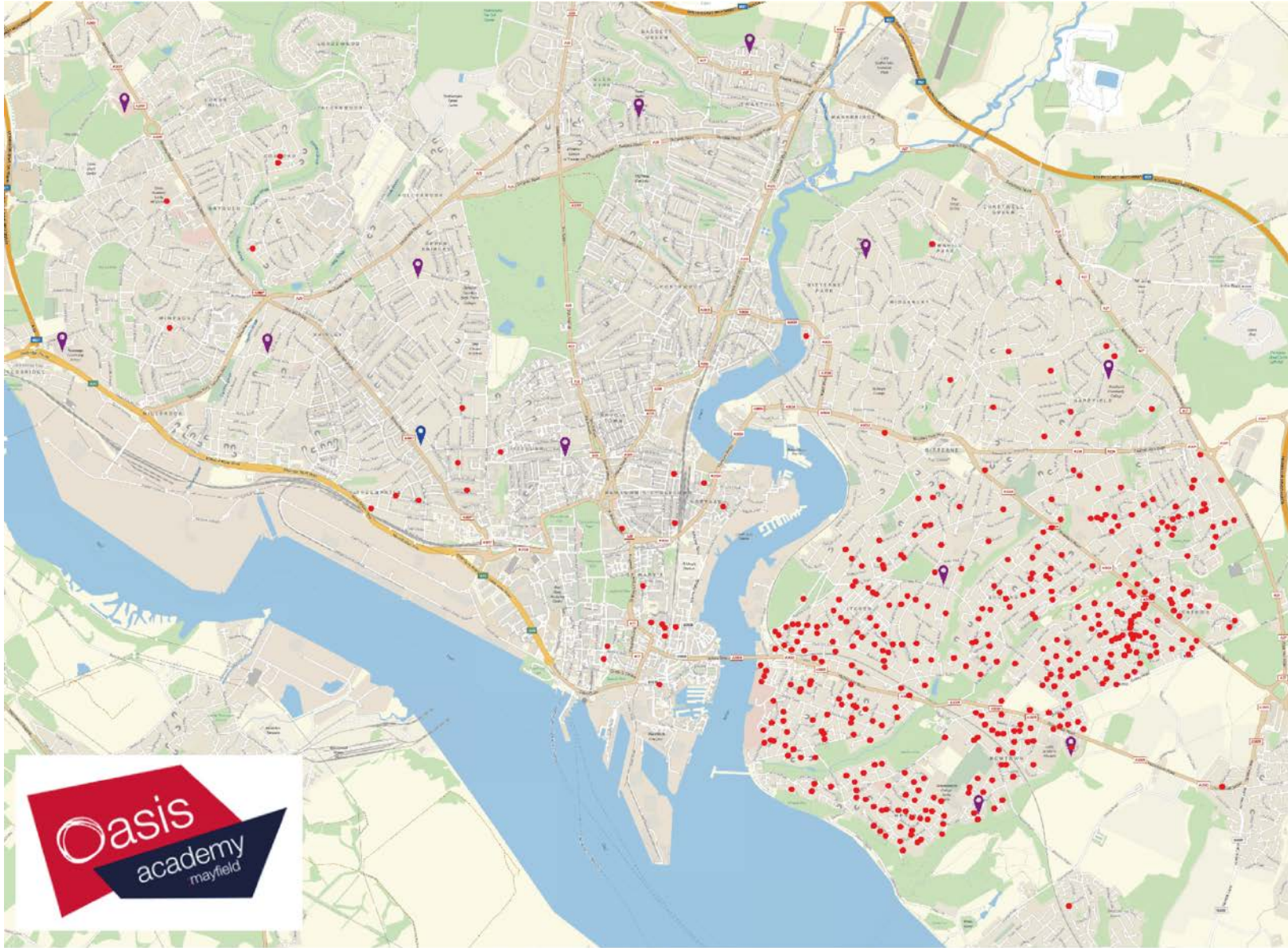




Woodlands







Appendix 3**Southampton City Secondary Schools (Feeder Schools)**

Secondary School	Feeder Schools
Redbridge Community School	Newlands Primary School, Mansell Park Primary School, Tanners Brook Junior School, Redbridge Primary School, Mason Moor Primary School
Oasis Lordshill Academy	Sinclair Primary School, Oakwood Primary School, Fairisle Junior School, Shirley Warren Primary School.
Upper Shirley High School	Hollybrook Junior School, Shirley Junior School, Wordsworth Primary School.
Regents Park Community School	Foundry Lane Primary School, St. Mark's C of E Primary, Freemantle C of E Community, St. John's Primary and Nursery School.
St. Anne's Catholic School	Holy Family Primary School, Springhill Catholic Primary School, St. Patrick's Primary School
St. George Catholic College	Holy Family Primary School, Springhill Catholic Primary School, St. Patrick's Primary School
Cantell School	Bevois Town, Bassett Green Primary School, Mount Pleasant Junior School, Portswood Junior School, Swaythling Primary School, Mansbridge Primary School, St. Mary's C of E (VC) Primary School
Bitterne Park School	Beechwood Junior School, Bitterne Park Primary School, Bitterne Manor Primary School, Portswood Primary School, St. Deny's Primary School, Moorlands Primary School, Townhill Junior School
Oasis Sholing Technology Academy	Sholing Junior School, St. Monica Primary School, Bitterne C of E (VC) Primary School
Woodlands Community School	Thornhill Primary School, Kanes Hill Primary School, Harefield Primary School, Hightown Primary School.
Oasis Mayfield Academy	Valentine Primary School, Ludlow Junior School, Weston Park Primary School, St. Monica Primary School, Hightown Primary School.
Chamberlayne College for the Arts	Weston Park Primary School, Hightown Primary School.

Appendix 4

Southampton City Home to School Transport Policy



**SOUTHAMPTON CITY COUNCIL
CHILDREN'S SERVICES AND LEARNING
HOME TO SCHOOL, AND POST-16, TRANSPORT POLICY
2018/19 ACADEMIC YEAR**

1 SUMMARY

- 1.1 This document sets out the criteria for receiving travel assistance and gives information on what type of travel assistance children and students can expect to receive.
- 1.2 Southampton City Council reviews this Policy annually.

2 BASIC PROVISION AND THE LAW

- 2.1 The provision of Home to School Transport is covered in law by section 509 (1 - 6) of the 1996 Education Act (the "Act"), and sections 508A, 508B, 508C, 509AD and schedule 35B of the Act (inserted by Part 6 of the Education and Inspections Act 2006).
- 2.2 The basic provisions are:
 - 2.2.1 The Local Authority has a duty to ensure that suitable travel arrangements for "eligible children" in their area are made, where necessary, to enable them to attend school.
 - 2.2.2 The duty applies to "home to school" travel arrangements at the start of the day, and "school to home" travel arrangements at the end of the day. It does not relate to travel between educational institutions during the school day or part-time time tables.
 - 2.2.3 Arrangements must be free of charge except where public transport passes are lost or damaged and there is a charge for a replacement.
- 2.3 Eligible children are those categories of children in an authority's area for whom travel arrangements will always be required.
- 2.4 Eligible children are those of compulsory school age.

3 ENTITLEMENT TO TRAVEL ASSISTANCE

- 3.1 Early Years (age 2 to statutory school age or school Year R)
 - 3.1.1 Travel assistance will be provided to children attending the nearest appropriate early years setting to their home where their placement is supported by the Early Years and Portage team or the Special Educational Needs team and the distance between their home and the early years setting is more than 2 miles.
 - 3.1.2 Travel assistance will be provided to children attending the Early Learning Group if the distance between home and the setting is over 2 miles and

placement is agreed by the Early Years and Portage Manager.

- 3.1.3 Parents will be expected to accompany their children whilst they are travelling where appropriate and may need to make arrangement for their return journeys.

3.2 Primary Schools

- 3.2.1 Travel assistance will be provided to children attending the nearest appropriate primary school to their home where the distance between their home and the school is more than 2 miles (3 miles for children in years 4-6 who do not meet the means testing criteria).

3.3 Secondary Schools

- 3.3.1 Travel assistance will be provided to children attending one of the three nearest appropriate schools to their home where the distance between their home and the school is more than 2 miles but less than 6 miles and where they meet the means testing criteria.
- 3.3.2 Travel assistance will be provided to children attending the nearest appropriate secondary school to their home where the distance between their home and the school is more than 3 miles.

3.4 Special Schools, Units and Pupil Support Services

- 3.4.1 Travel Assistance will be provided to all children attending Rosewood and Cedar Schools from age 2 years if placement agreed by the Local Authority. This will usually be in the form of a personal budget for children aged below 3 years of age.
- 3.4.2 Travel assistance will be provided to primary aged children attending the nearest appropriate school where the distance between their home and the school is more than 2 miles.
- 3.4.3 Travel assistance will be provided to secondary aged children attending one of the three nearest appropriate schools to their home where the distance between their home and the school is more than 2 miles but less than 6 miles.

3.5 Faith Schools

- 3.5.1 Children attending Secondary Schools - travel assistance will be provided to secondary aged children attending the nearest appropriate denominational / faith school to their home where the distance between their home and the school is more than 2 miles but less than 15 miles, where appropriate evidence of faith is supplied and where they meet the means testing criteria.

3.6 Post-16 Education (Not Special Schools)

3.6.1 Help is available to students attending further education through free or discounted tickets from the Southampton 16-19 Student Bus Travel Scheme.

3.6.2 The scheme provides:

- subsidised termly tickets with the two main Southampton operators, First and Bluestar;
- unlimited city travel for students between 6.00am-12.00am, seven days per week including half term holidays but excluding Christmas, Easter and Summer holiday periods.

3.6.3 The following conditions apply to the Southampton 16-19 Student Bus Travel Scheme:

- The student is under 19 years of age on 31st August prior to when they start their course;
- The student is eligible for guaranteed payments from the 16-19 Bursary Fund in order to receive free bus travel;
- The student is eligible for local discretionary payments from the 16-19 Bursary Fund in order to receive free or discounted bus travel, depending on the bursary amount;
- Students not eligible for the 16-19 Bursary Fund will receive discounted bus travel

3.7 Post-16 Education - Students with Special Educational Needs

3.7.1 Travel assistance will be provided to the nearest college / school with a sixth form offering an appropriate course.

3.7.2 An appropriate course is one that enables the student to meet his or her employment objectives or is specifically designed to meet the student's special educational needs.

3.7.3 The following conditions apply to all students:

- By applying for travel assistance agreement is being given to have an assessment for Independent Travel Training
- They had a Statement of Special Educational Needs or an Education, Health and Care Plan maintained by the Local Authority until the completion of their secondary education;
- They are under 25 years of age on 31 August prior to when they start their course;
- The distance between their home and the college/school with a sixth form is more than 3 miles

4 SUPPLEMENTARY NOTES ON ENTITLEMENT

4.1 Distances will be measured as follows:

4.1.1 Minimum distances will be measured by the shortest available safe walking route following recognised public footpaths

4.1.2 Maximum distances will be measured by the shortest available driving route

4.2 Children must be attending a qualifying school / college. Qualifying schools / colleges are defined as follows:

4.2.1 Community, foundation or voluntary schools

4.2.2 Community or foundation special schools

4.2.3 Non maintained special schools

4.2.4 Pupil referral units

4.2.5 Maintained nursery schools

4.2.6 City technology colleges (CTC), city colleges for the technology of the arts (CCTA) or Academies

4.2.7 Colleges maintained by the Skills Funding

Agency In addition, for children with special educational needs:

4.2.8 An independent school (other than a CTC, CCTA or Academy) if it is the only school named in a child's statement or EHC plan, or if it is the nearest of two or more schools named in the statement/EHC plan

4.2.9 Non-maintained early years settings

4.3 For a school to be 'appropriate', it must be a qualifying school, with places available, that provides an education appropriate to the age, ability and aptitude of the child, and any special educational needs that the child may have. In addition, the foundation of the school (faith / non faith) and any restrictions on admissions (single sex schools) must not conflict with parents' faith, beliefs or philosophical convictions.

4.4 When assessing the availability of places, the normal time of application will be used, for example, for those transferring to a secondary school this would be the closing date for applications. The following rules regarding expressions of preference apply:

- 4.4.1 Where parents express a preference for a school / college other than one at which their child may be eligible for travel assistance under section 3 of this policy, do not obtain a place at their preferred school, and are later unable to obtain a place at a school / college at which their child may be eligible for travel assistance, such assistance will only be offered if the school / college at which a child may have been eligible would not have been able to offer a place had it been a preferred school / college.
- 4.4.2 Where children qualify as above travel assistance will only be available to the nearest school with an available place.
- 4.5 Where a child has been permanently excluded from school, they will be entitled to travel assistance to the next nearest school to their home that in the opinion of the Local Authority can offer them an appropriate education.
- 4.6 To meet the means testing criteria, children must be entitled to free school meals or their parents must be in receipt of the maximum level of Working Tax Credit.
- 4.7 Parents will have to apply for travel assistance annually with up to date evidence of benefits being supplied.
- 4.8 Once eligibility has been confirmed on income grounds, children will be assumed to be eligible for the rest of the school year.
- 4.9 If a child/student has a change of address at any point within the school year, their eligibility will be reassessed following a new measurement of the distance between their home and the school / college.

5 EXCEPTIONAL CIRCUMSTANCES AND MEDICAL CONDITIONS

5.1 Child Medical Conditions

5.1.1 Transport may be provided within the minimum walking distances where written evidence from a GP or hospital Consultant is provided stating:

- What medical problems/disabilities the child has and how this affects their ability to walk to/from school/college
- The child cannot walk the given distance to/from school/college
- How long this situation is likely to last

5.1.2 The final decision remains with the Local Education Authority.

5.2 Parent Medical Conditions

5.2.1 Transport may be provided within the minimum walking distances where written evidence is provided from an appropriate independent professional confirming that the child requires accompaniment to school.

5.2.2 In addition written evidence from a GP or hospital Consultant is provided stating:

- What medical problems/disabilities the parent has and how this affects their ability to accompany their child to/from school/college
- The parent cannot walk the given distance to/from school/college
- How long this situation is likely to last

5.3 Exceptional Circumstances

5.3.1 Where a child is not otherwise entitled, travel assistance may be provided following a review of any exceptional circumstances put forward.

5.3.2 Reviewing Medical / Exceptional Travel Assistance

5.3.3 Travel assistance granted on medical/exceptional grounds will be regularly reviewed with a maximum review period of 1 year.

The final decision remains with the LA.

6 TRANSPORT PROVISION

6.1 When considering what type of transport provision is appropriate for each child/young person, the LA will consider:

- Age and maturity of the child.
- Ability and aptitude of the child.
- Any special educational needs the child may have.
- The type of vehicle the child is travelling on.
- The length of the journey.
- Nature of the possible routes from home to school, particularly in relation to safety.
- Whether the child is physically able to walk the distance involved.
- Whether the child needs to be accompanied and whether it is possible for the child to be accompanied.

Sections 6.2 to 6.11 give a guide on what provision is likely to be made available.

6.2 Early Years settings including special nursery

6.2.1 Transport appropriate to each child's individual needs will be provided.

6.3 Primary Schools

6.3.1 Passes for use on public transport will be provided.

6.3.2 In exceptional circumstances, alternative transport provision will be provided.

6.4 Secondary Schools

6.4.1 Passes for use on public transport will be provided.

6.4.2 In exceptional circumstances, alternative transport provision will be provided.

6.5 Special Schools, Units and Pupil Support Services

6.5.1 For pupils attending The Polygon School and secondary aged pupils attending Pupil Support Services, passes for use on public transport will be provided. In exceptional circumstances, alternative transport provision will be provided but will be reviewed termly.

6.5.2 For all others, transport appropriate to each child's individual needs will be provided.

6.6 Post-16 Education - Students with Special Educational Needs

6.6.1 Following assessment/consideration of Independent Travel Training transport appropriate to each student's individual needs will be provided.

6.7 Walking Escort

6.7.1 An escort may be provided to accompany a child / student on the walk to school / college / sixth form, where walking is an appropriate means of making the journey, and parental consent to the arrangement has been obtained.

6.8 Public Transport Escort

6.8.1 An escort may be provided to accompany a child / student on public transport, where public transport is an appropriate means of getting to school / college / sixth form.

6.9 Children and young people who are assessed as being eligible for free school travel

may be offered a Personal Travel Budget for the purpose of travel to and from their education setting.

- 6.10. In a small number of cases children and young people who are assessed as being eligible for free school travel may be offered a mileage allowance of 30p per mile payable at the end of each full school term

7 SPECIFIC AREAS OF POLICY

7.1 Privilege Places

7.1.1 A spare place on a contract vehicle may be offered to a child who is not entitled to travel assistance. Privilege places can be withdrawn if they are needed for eligible children. A flat rate charge will be made, except where the child qualifies for free school meals or parents are in receipt of the maximum level of Family Tax Credit.

7.2 Journey Times

7.2.1 Transport will be arranged so as to be non-stressful. In normal circumstances, the maximum journey time will be 60 minutes (primary mainstream) and 75 minutes (secondary mainstream).

7.2.2 Limited exceptions, up to a normal maximum of 75 minutes, may be necessary where special schools (and students with S.E.N. attending colleges) are concerned.

7.2.3 Journeys to and from out-city schools may also, by definition, exceed the standard maximum times.

7.3 Pick-up and Drop-off Points

7.3.1 Where appropriate, parents may be expected to take their child to / from a pick up / drop off point.

- Such points will be within 1 mile of the child's home.
- For post-16 students, the applicable distance will be 1.5 miles.

7.4 Journeys To and From Other Destinations

7.4.1 Where a pupil or student is eligible, the City Council will normally only provide assistance between home and the school or college at which the pupil or student is enrolled. It will not normally offer assistance to or from other points, for example:

- A work experience placement
- A medical appointment

- An address other than the home address including childminders
- A journey from one educational establishment to another, except where it supports an integration programme agreed by the LA.
- Ad hoc visits to schools, colleges or other establishments
- Link courses
- Respite care. Pupils and students will be entitled to transport assistance to and from local respite care facilities where their eligibility for this care has been determined through a Community Care Assessment and the assessment determined their transport needs as either Category 1 – Critical or Category 2 - Substantial.

7.5 Change of Address

- 7.5.1 Assistance will not normally be offered for children who change address up to and including Year 11.
- 7.5.2 Contract transport will not be arranged and the travelling time in each direction must be less than 90 minutes.

7.6 Entitlement errors

- 7.6.1 Where travel assistance is found to have been granted in error, notice of one full term will be given to allow families time to make other arrangements.
- 7.6.2 Where entitlement has been denied in error, transport will be arranged as soon as possible and consideration will be given to reimbursing parents retrospectively, with a normal time limit of the start of the academic year in question.

7.7 Reimbursement where the provision of transport is delayed

- 7.7.1 Where a delay occurs in providing travel assistance (i.e. after 10 working days) which is over and above the normal operational timescale for doing so, and the application for transport has been submitted in good time, reimbursement may be made to cover expenses incurred (upon production of evidence of expenditure) from the date from which travel assistance would otherwise have been provided.
- 7.7.2 In the case of entitlement being granted upon appeal, reimbursement may be made of expenses incurred upon production of evidence of expenditure from the date on which the appeal was lodged or, if this falls within a school holiday period, from the start of the following term or half-term.

7.8 Schools re-organisation (by the City Council)

- 7.8.1 Other than by exceptional decision, the normal entitlement policy will apply to the children of families where closure or reorganisation takes place.
- 7.8.2 Change of school day
- 7.8.3 Provided that governing bodies of Local Authority maintained schools have

followed the procedures for change laid down in the Education (No 2) Act 1988 (Section 21) (and that governing bodies of other schools have taken full account of those procedures, as advised by the then Secretary of State), the City Council will seek to rearrange transport accordingly.

7.8.4 However, if additional costs are involved, the City Council reserves the right to make arrangements for all or part of those costs to be charged to the school concerned.

8 EXCLUSIONS FROM TRANSPORT

8.1 The City Council reserves the right to refuse to provide travel assistance where a child's / student's behaviour is such that it is unacceptable.

9 DEFINITION OF FAITH / RELIGION / PHILOSOPHICAL CONVICTION

9.1 The City Council will follow national guidelines in relation to the evidence of faith / religion / philosophical conviction required to be eligible to travel assistance under this policy. The following evidence will be required:

- A copy of the child's baptismal certificate showing that they are baptised into the faith of the school.
- A letter from the family's religious leader confirming that they are otherwise accepted into the faith of the school, or, confirming that because of their faith, their preference is to attend a church school.

10 APPLICATION AND APPEALS PROCEDURE

10.1 For children attending special schools and units transport applications and entitlement decisions are dealt with by the Special Educational Needs Team as part of the placement process. Appeals will be dealt with jointly with the Transport Co-ordination Unit.

10.2 For children attending Pupil Support Services transport applications and entitlement decisions are dealt with by the Manager of Pupil Services as part of the placement process. Appeals will be dealt with jointly with the Transport Co-ordination Unit.

10.3 For children attending mainstream schools and colleges, applications for transport should be made to the Transport Co-ordination Unit.

10.4 Where a child is not eligible for travel assistance, parents may ask for the decision to be reconsidered to include any exceptional circumstances they wish to put forward. A form will be provided for this purpose, supplementary evidence may be necessary.

10.5 Where a child is not granted travel assistance on exceptional grounds, parents may appeal against the decision of officers to the Education and Employment (Education Awards and School Transport Appeals) Sub-Committee. A form will be provided for this purpose, supplementary evidence may be necessary.



St Mark's CE Primary School

Admissions Policy

Policy Statement and Guidelines

Policy Date: Autumn 2018

Review Date: Autumn 2019

Admissions Policy



It is our responsibility, in accordance with the United Nations Convention on the Rights of the Child, to give all children the right to learn happily and safely in school. 'Article 29 (Goals of education): Children's education should develop each child's personality, talents and abilities to the fullest. It should encourage children to respect others, human rights and their own and other cultures. It should also help them learn to live peacefully, protect the environment and respect other people. Children have a particular responsibility to respect the rights of their parents, and education should aim to develop respect for the values and culture of their parents. '

We follow Southampton City Council's Admission Policy, which is as follows:

Southampton City Council

Admission Policy for Community and Voluntary Controlled Infant/Primary Schools for 2018/19.

Southampton City Council is the admission authority for all Community and Voluntary Controlled infant and primary schools in the city. Voluntary Aided and Trust and Foundation schools are their own admission authorities and set their own admission arrangements. As required in the School Admissions Code the authority will consider all on-time preferences at the same time for September 2019 admissions.

Parents may express up to three (3) preferences, listing them in the order in which they would accept them. All preferences will be considered and where more than one school could be offered, the parents will be offered a place for their child at the higher ranked of the schools that could be offered.

Children with statements of special educational needs (SEN)/EHC Plans that name the school

Children with statements of special educational needs/EHC Plans that name a school must be admitted to that school under the Education Act 1996 and with regard to the SEN Code of Practice. These children will be admitted to the named school, even if it is full, and are therefore outside the normal admission arrangements. As required by the Code these children will count as part of the Published Admission Number (PAN) for the school.

Oversubscription criteria

Applications submitted by 15 January 2019 will be dealt with first. If the number of applications submitted by 15 January 2019 is greater than the Published Admission Number (PAN) for a school, admissions to the school will be decided according to the following priorities:

1. Children in public care (looked after children) and previously looked after children as defined in paragraph 1.7 of the School Admissions Code 2014
2. Children subject to a child protection plan or deemed to be vulnerable by the Senior Officer with responsibility for safeguarding in Southampton City Council.

3. Children who have a brother or sister already on the roll of the school who will continue to attend that school for the following year. (This includes children living as siblings in the same family unit.) In the case of applications for places at infant schools a sibling at the linked junior school will count as a sibling at the infant school.
A sibling is defined as a brother or sister including half, step, or foster or adoptive brother or sister, living within the same family unit at the same address.
4. Children who live within the school's designated catchment area and whose parents have satisfied the Local Authority that their child has a significant medical or psychological condition which means they must attend the preferred school rather than any other. Applications must be supported by appropriate written evidence from a doctor or psychologist.
5. Children who live within the school's designated catchment area.

A "designated catchment area" for a school is the area set out in the definitive catchment area map for each school. This map is held by Southampton City Council, Civic Centre, Southampton SO14 7LY. A schedule of addresses, to be read in conjunction with the map, is also kept by the Council.

Parents wishing to know if their address is in a particular catchment area can contact the Admissions Team, or log on to the council website www.southampton.gov.uk, and enter their postcode in the 'Where I live' box at the bottom of the homepage. The My Nearest page will allow you to view the nearest schools.

If the school is oversubscribed from within these criteria above, priorities (ii) to (iii), as set out at 6 below, will be used to determine which children will be offered places.

6. Children who live outside the school's designated catchment area, in the following order:
 - (i) Children whose parents have satisfied the Local Authority that their child has a significant medical or psychological condition which means they must attend the preferred school rather than any other. Applications must be supported by appropriate written evidence from a doctor or psychologist.
 - (ii) Children whose parents are applying for their child to attend a Church of England voluntary controlled school on denominational grounds. Evidence of regular church attendance at services held by the Church of England or a local ecumenical partnership (as defined in the school's prospectus) must be certified by the vicar or someone else of authority in the church. "Regular" is defined as "attending worship services at a Church of England church or local ecumenical partnership at least twice a month for the previous two years before the deadline for admissions set by Southampton City Council."
 - (iii) Children who live closest to the school based on the shortest practicable walking distance using public roads and footpaths. Distances are measured from home to school for all. Distances from home to school are measured as shortest walking distances. These are calculated using a computerised mapping system that uses data supplied by Ordnance

Survey. Distances are measured from the point designated in the system as the home address to the point designated in the system as the mid-point of the nearest open gate to the school, using public roads and footpaths.

Should a school be oversubscribed from within any of the criteria 6(i) to 6(ii) above, then distance as defined in 6(iii) will be used to prioritise applications within these categories. Should there be two or more identical distances requiring prioritisation, this will be done by casting lots. Lots will be drawn by the Principal Officer for Education and Early Years, People Directorate, Southampton City Council.

Late applications

The closing date for applications is 15 January 2019. Applications received after that date will be late applications. If a school has places available after admitting all on-time applications, late applications will be considered in accordance with the priorities set out above.

Unplaced children

Any child who remains unplaced after their application has been processed, because either they could not be offered a place at any school requested or their parents did not complete an application, will be offered a place at their catchment school, if places are still available and the address has a catchment school. If there are no places available at their catchment school, they will be allocated a place at the nearest school to their home address with places available. Distance to their home address will be measured by public roads and footpaths.

Waiting lists

If a place cannot be offered at a higher ranked community or voluntary controlled school, unsuccessful applicants will automatically be placed on the waiting list for the school. If places become available, children on the waiting list will automatically be offered them according to the priorities set out above and any previous offer of a school place will be withdrawn.

The length of time on the waiting list cannot be taken into account. Unsuccessful late applications will be treated in the same way as unsuccessful on-time applications and placed on the waiting list according to the priorities set out above.

Waiting lists will be maintained by the Admissions Manager at Southampton City Council for all community and voluntary controlled schools. Waiting lists will be maintained until the end of the school year 2018-19.

Entry into Reception Class

The offer made to parents for reception class on the initial offer date is of a full time place from the start of term after 1 September 2019. St Mark's PAN from 2019 is 60. Schools normally wish to stagger entry into school from that date and arrange for some initial part time attendance to ensure a smooth transition from pre-school into school or from home to school.

Parents have the right to defer their child's entry into reception class to any point up to the time the child is of statutory school age (the term starting after their child's 5th birthday) or until the start of the summer term if their child is not of statutory school age until after the start of the summer term in the reception year. Parents CANNOT however defer entry until the start of year 1 i.e. the reception class place cannot be held open over the summer holidays. The child must start school at some point in the reception year. If a parent does not enrol their child at the offered school at some point in the reception year they must make an in year application for a year 1 place.

Parents can request part time education for their child in the reception year up until the child is of statutory school age if it is in the child's best interests.

Parents of summer-born children, that is children born between 1st April and 31st August, may, in addition, choose to send their child to school in the September following their 5th birthday and may **request** that their child is admitted out of their normal age group to reception year rather than Year 1. Any parent wishing to apply for their summer-born child to start school outside their normal age group must do so by completing the form entitled 'Application for Entry Outside the Normal Age Group' which is available to download on-line. This form enables parents to set out their reasons as to why they feel their child should be admitted outside their normal age group. It is a parent's responsibility to include any supporting evidence. Applications for entry outside the normal age group should be made by 31st October 2018.

Each case will be decided on its merits by the individual admission authority for the school concerned – this will either be the Local Authority or the Governing Body. Parents will be notified of the outcome of their request in writing by 15th December 2018. If a parent is refused their request to apply outside their child's normal age group they will still have time to make an on-time application for their child to start school with their correct age group before the closing date of 15th January 2019. Each decision will be made based on the merits of the case presented.

PLEASE NOTE:

Parents should be aware that if they are allowed to apply for a place outside their child's normal age group, this is not a guarantee of a place at their preferred school. Their application will be considered along with the other applications made for children in the correct age group for that year and places will be offered strictly according to the admission criteria for the school. If the school to which the parent has applied is unable to offer a place to a child outside their normal age group, the Local Authority, or any other admission authority, are under no obligation to agree admission to a year group outside the normal age group. This means that if a parent is unsuccessful in an application outside their child's normal age group, their child could be placed straight into a Year 1 class (their correct age group) resulting in the child missing up to a year of education.

Likewise, if the child is admitted to a reception class that is outside their normal age group then when a subsequent application is made to junior or secondary school, the admission authorities for these schools are under no obligation to offer a place outside the normal age group and again a child could be placed in a higher year group, resulting in a year of education

being missed. Parents should take this into account before requesting admission outside their child's normal age group.

Admission Criteria for Infant and Primary Community and Voluntary Controlled (VC) Schools

The following schools are those for which the Local Authority (Southampton City Council) is the admission authority. Some schools that are their own admission authority (Academies or Trust school) also have these as their admission arrangements. This is detailed in the list of own admission authority schools later on in the prospectus. It is important that parents check the admission criteria for the schools they are applying to make sure they understand fully how an application for a place at the school will be considered and ranked.

Infant Schools

Fairisle Infant	120
Maytree Nursery and Infant	90
Sholing Infant	90
Weston Shore Infant	30
Woolston Infant	60

Primary Schools

Bassett Green Primary	90
Bevois Town Primary	60
Bitterne C of E Primary	60
Bitterne Manor Primary	30
Bitterne Park Primary	90
Mansbridge Primary	30
Mansel Park Primary	60
Mason Moor Primary	45
Moorlands Primary	60
Newlands Primary	60
Oakwood Primary	60
Redbridge Primary	30
Shirley Warren LC Primary and Nursery	60
Sinclair Primary	30
St Denys Primary	30
St Mark's C of E (VC) Primary	60 for Year R, Year 1, Year 3, Year 4, Year 5 75 for Year 2, Year 6
St Mary's C of E (VC) Primary	90
St Monica Primary	90
Swaythling Primary	30
Thornhill Primary	60
Valentine Primary	120
Weston Park Primary	90

Appendix 6 All-Through Schools in England

The table below provides details of other all-through schools in England. There are currently a total of 102 all-through schools in England and 163 in the UK

URN	LA	LA Name	UID	Ref	School	Website
100171	203	Greenwich	3526	2033526	Saint Mary Magdalene Church of England All Through School	http://www.koinoniafederation.com/St-Mary-Magdalene-Greenwich http://www.koinoniafederation.com/Secondary-Phase
100590	208	Lambeth	2657	2082657	Woodmansterne School	http://www.woodmansterne.lambeth.sch.uk/
100747	209	Lewisham	4323	2094323	Prendergast Ladywell School	https://www.prendergast-ladywell.com/
100749	209	Lewisham	4636	2094636	Trinity Church of England School, Lewisham	https://www.trinitylewisham.org/
102856	317	Redbridge	4032	3174032	Seven Kings School	http://www.sevenkings.school/
103080	320	Waltham Forest	4000	3204000	Buxton School	http://buxtonschool.org.uk/
103096	320	Waltham Forest	4062	3204062	George Mitchell School	https://www.georgemitchellschool.co.uk/
103258	330	Birmingham	2179	3302179	Starbank School	https://www.starbankschool.co.uk/
105560	352	Manchester	4271	3524271	Abraham Moss Community School	https://www.abrahammoss.manchester.sch.uk/
107562	381	Calderdale	4022	3814022	Calder High School, The Calder Learning Trust	https://www.calderlearningtrust.com/ https://www.roydshall.org/ https://www.roydshallprimary.org/
107755	382	Kirklees	4003	3824003	Royds Hall Community School	
107758	382	Kirklees	4019	3824019	Almondbury Community School	https://www.almondburycs.org.uk/
108076	383	Leeds	4063	3834063	Roundhay School	https://www.roundhayschool.org.uk/
110516	825	Buckinghamshire	4701	8254701	St Michael's Catholic School	http://www.stmichaels.bucks.sch.uk/
111401	876	Halton	4104	8764104	The Grange School	https://www.thegrange.com/ http://infant.alderwood.hants.sch.uk/index.asp http://junior.alderwood.hants.sch.uk/index.asp http://senior.alderwood.hants.sch.uk/index.asp
116234	850	Hampshire	2729	8502729	Alderwood School	
116407	850	Hampshire	4012	8504012	The Westgate School	https://www.westgate.hants.sch.uk/
116463	851	Portsmouth	4303	8514303	Mayfield School	https://mayfield.portsmouth.sch.uk/ http://www.litchamschool.net/
121168	926	Norfolk	4053	9264053	Litcham School	

URN	LA	LA Name	UID	Ref	School	Website
131752	205	Hammersmith & Fulham	6905	2056905	Ark Burlington Danes Academy	http://burlingtondanes.org/welcome-old
133306	330	Birmingham	4334	3304334	Al-Hijrah School	http://alhijrahschool.co.uk/
133554	420	Isles of Scilly	3005	4203005	The Five Islands School	http://www.fiveislands.scilly.sch.uk/
133769	303	Bexley	6905	3036905	The Business Academy Bexley	https://www.harrisgarrard.org.uk/
135070	209	Lewisham	6906	2096906	Haberdashers' Aske's Knights Academy	https://www.haaf.org.uk/Knights-Academy
135073	209	Lewisham	6905	2096905	Haberdashers' Aske's Hatcham College	https://www.haaf.org.uk/Hatcham-College
135195	886	Kent	6908	8866908	Folkestone Academy	http://www.folkestoneacademy.com/
135242	213	Westminster	6907	2136907	Ark King Solomon Academy	http://kingsolomonacademy.org/
135264	209	Lewisham	6907	2096907	St Matthew Academy	http://www.stmatthewacademy.co.uk/
135296	352	Manchester	6907	3526907	William Hulme's Grammar School	https://www.whgs-academy.org/
135507	302	Barnet	6906	3026906	Wren Academy	http://www.wrenacademy.org/
135563	925	Lincolnshire	6905	9256905	The Priory Witham Academy	https://www.priorywitham.co.uk/
135584	210	Southwark	6912	2106912	Ark Globe Academy	http://arkglobe.org/
135597	801	City of Bristol	6910	8016910	Merchants' Academy	http://www.merchantsacademy.org/
135600	304	Brent	6906	3046906	Ark Academy	http://arkacademy.org/
135619	929	Northumberland	6905	9296905	Bede Academy	https://www.bedeacademy.org.uk/
135622	394	Sunderland	6905	3946905	Academy 360	http://www.academy360.co.uk/
135672	884	Herefordshire	6906	8846906	The Steiner Academy Hereford	https://www.steineracademyhereford.eu/
135843	209	Lewisham	5201	2095201	Prendergast Vale School	https://www.prendergast-vale.com/
135896	370	Barnsley South	3326	3703326	Holy Trinity	http://www.holytrinitybarnsley.org/
135943	803	Gloucestershire	6907	8036907	The Ridings Federation Yate International Academy	https://www.yateacademy.co.uk/
135966	928	Northamptonshire	6908	9286908	Kettering Buccleuch Academy	https://kba.uk/
136013	921	Isle of Wight	2044	9212044	The Bay Church of England School	https://www.bayceschool.org/
136288	208	Lambeth	5207	2085207	Durand Academy	
136329	312	Hillingdon	4654	3124654	Guru Nanak Sikh Academy	http://www.gurunanaksikhacademy.co.uk/
136891	872	Wokingham	4505	8724505	The Piggott School	http://www.piggottschool.org/
137089	928	Northamptonshire	4005	9284005	Caroline Chisholm School	https://www.ccs.northants.sch.uk/

URN	LA	LA Name	UID	Ref	School	Website
137093	208	Lambeth	5402	2085402	Dunraven School	https://www.dunraven.org.uk/
137141	891	Nottinghamshire	4002	8914002	Serlby Park Academy	http://www.serlbyparkacademy.org.uk/
137349	837	Bournemouth	5408	8375408	St Peter's Catholic Comprehensive School	http://st-peters.bournemouth.sch.uk/
137487	382	Kirklees	6012	3826012	Batley Grammar School	http://www.batleygrammar.co.uk/
137498	888	Lancashire	6018	8886018	Maharishi Free School	http://maharishischool.com/
137578	330	Birmingham South	4001	3304001	Ark Kings Academy	http://arkkingsacademy.org/
137753	803	Gloucestershire	4104	8034104	Bradley Stoke Community School	http://www.bradleystokecs.org.uk/
137770	937	Warwickshire	4190	9374190	Aylesford School and Sixth Form College	https://www.aylesfordschool.org.uk/
138073	928	Northamptonshire	2022	9282022	DSL V E-ACT Academy	https://dslvacademy-e-act.org.uk/
138196	316	Newham	4001	3164001	School 21	https://www.school21.org.uk/
138214	928	Northamptonshire	4066	9284066	The Duston School	http://www.thedustonschool.org/
138226	936	Surrey	2006	9362006	Cobham Free School	https://www.cobhamfreeschool.org.uk/
138375	933	Somerset	4001	9334001	Bridgwater College Academy	http://www.bridgwatercollegeacademy.org/
138383	933	Somerset	4002	9334002	Steiner Academy Frome	http://www.bridgwatercollegeacademy.org/
138518	317	Redbridge	4001	3174001	Ark Isaac Newton Academy	http://isaacnewtonacademy.org/
138567	394	Sunderland	6010	3946010	Grindon Hall Christian School	https://grindonhall.org.uk/
139049	801	City of Bristol	4005	8014005	Bridge Learning Campus	http://www.bridgelearningcampus.org.uk/
139658	392	North Tyneside	4000	3924000	Kings Priory School	http://www.kingsprioryschool.co.uk/
139661	878	Devon	4002	8784002	Steiner Academy Exeter	http://www.steineracademyexeter.org.uk/
139675	890	Torbay	4000	8904000	Unity Academy Blackpool	https://www.unity.blackpool.org.uk/
139703	316	Newham	4003	3164003	Chobham Academy	https://www.chobhamacademy.org.uk/
139856	373	Sheffield	4225	3734225	Hinde House 3-16 School	http://www.hindehouseprimary.net/ http://www.hindehousesecundary.net/
139888	330	Birmingham	4084	3304084	Washwood Heath Academy	http://washwoodheath.com/
139923	879	Plymouth	4001	8794001	Plymouth School of Creative Arts	https://plymouthschoolofcreativearts.co.uk/
140254	372	Rotherham	4020	3724020	Thrybergh Academy and Sports College	http://www.thrybergh.com/
140294	919	Hertfordshire	4067	9194067	Simon Balle All-Through School	http://www.simonballe.herts.sch.uk/
140326	381	Calderdale	4035	3814035	The Halifax Academy	https://www.thehalifaxacademy.org/

URN	LA	LA Name	UID	Ref	School	Website
140373	316	Newham	4005	3164005	Langdon Academy	http://www.langdonacademy.org/
140962	301	Barking and Dagenham	4003	3014003	Goresbrook School	https://www.goresbrookschool.org.uk/
141038	938	West Sussex	4011	9384011	The Gatwick School	https://www.thegatwickschool.org.uk/
141071	310	Harrow	2049	3102049	Whitefriars School	http://www.whitefriarsschool.net/
141104	331	Coventry	4004	3314004	Seva School	http://sevaleducationtrust.org/
141105	885	Worcestershire	6009	8856009	Holy Trinity School	https://htsfreeschool.co.uk/
141106	909	Cumbria	6025	9096025	Chetwynde School	https://www.chetwynde.co.uk/
141108	801	City of Bristol	4006	8014006	Steiner Academy Bristol	https://steineracademybristol.org.uk/
141318	330	Birmingham	4017	3304017	Bournville School	http://www.bournvilleschool.org/
141683	301	Barking and Dagenham	4028	3014028	The Sydney Russell School	http://www.sydneyrussellschool.com/
141752	330	Birmingham	4019	3304019	Ark Victoria Academy	http://arkvictoria.org/
141883	383	Leeds	4068	3834068	Temple Learning Academy	https://www.templelearningacademy.org/
142485	928	Northamptonshire	4018	9284018	Northampton International Academy	http://www.nia.uk.com/ https://www.khalsaacademiestrust.com/275/welcome-to-our-trust
142896	317	Redbridge	4002	3174002	Atam Academy	http://www.stmartins3-16.org/
143142	893	Shropshire	4002	8934002	St Martins School (3-16 Learning Community)	http://www.edmontoncounty.co.uk/
143197	308	Enfield	4007	3084007	Edmonton County School	http://www.spwt.net/
143379	211	Tower Hamlets	4277	2114277	St Paul's Way Trust School	https://avanti.org.uk/avantifields/
143679	856	Leicester	4001	8564001	Avanti Fields School	https://www.samworth.tgacademy.org.uk/
144479	856	Leicester	4004	8564004	Tudor Grange Samworth Academy, A church of England School	http://www.holytrinitybarnsley.org/
144606	370	Barnsley	4011	3704011	Holy Trinity Catholic and Church of England School	https://www.thegrange.com/
144617	876	Halton	4003	8764003	The Grange School	https://www.dixonstc.com/
144743	383	Leeds	4075	3834075	Dixons Trinity Chapeltown	https://www.kentshillpark.school/
145063	826	Milton Keynes South	4004	8264004	Kents Hill Park all-through school	https://www.yateacademy.co.uk/
145135	803	Gloucestershire	4009	8034009	Yate Academy	https://www.harrisgarrard.org.uk/
145140	303	Bexley	4003	3034003	Harris Garrard Academy	http://www.academy360.co.uk/
145477	394	Sunderland	4003	3944003	Academy 360	

URN	LA	LA Name	UID	Ref	School	Website
145863	890	Blackpool	4005	8904005	Armfield Academy	https://armfieldacademy.co.uk/
145916	881	Essex	4029	8814029	The Beaulieu Park School	http://www.beaulieuparkschool.com/
146237	926	Norfolk	4053	9264053	Litcham School	http://www.litchamschool.net/



Appendix 7 St. Mark's All-Through School Questionnaire

Consultation on Proposals to Extend the Age Range at St. Mark's C of E Primary School to form an All-Through School

The Vision for St. Mark's C of E School

There is a need for an additional 1,500 secondary school places within Southampton to meet known demand into the 2020's. The requirement for additional places is in the central region of the city. Southampton City Council will expand provision at existing secondary schools to create 600 new places. The proposals set out in this public consultation aim to create 900 additional secondary places by extending the age range at St. Mark's C of E Primary School to form an all-through School. The vision for St. Mark's School is to create a first class all-through school for Southampton providing statutory mainstream education for children from 4 years of age through to 16. St. Mark's C of E Primary School is assessed as a Good School by Ofsted. The school was inspected in 2017.

The vision and proposals build on the ethos and values of St. Mark's School namely respect, individual responsibility, inclusion and liberty. The proposals for an all-through school on the St. Mark's C of E Primary School site and Civil Service Playing Fields are in the very early stages of their development.

Q1. To what extent do you agree or disagree with the vision for St Mark's School?

Strongly agree
Agree
Neutral
Disagree
Strongly disagree

Please take some time to look at the proposals

Q2. Which of the two proposed options do you prefer?

Option 1. Refurbishment and Extension of Existing Primary School with a new build secondary phase.

Option 2. Complete demolition of the Existing Primary School and new build of both primary and secondary phase provision.

No Preference
Neither

Q3. If you have indicated a preference for either of the two options in Q2 please give the reasons for your choice.

Q4. What do you particularly like or dislike about the proposed development of the St. Mark's and Civil Service Playing Field sites?

Q5. How would you rate the need for the development and enhancement of the Civil Service Playing Fields site for shared use by the school and the local community?

Very Important
Important
Neutral
Not Important
Irrelevant
Don't Know

Q6. The proposed schemes have dedicated pedestrian access from Stafford Road, Shirley Road and Malmesbury Rd. How do you rate the proposals for pedestrian access to the all-through school?

Very Good
Good
Neutral
Poor
Very Poor
Don't Know

Q7. The outline proposals show vehicle access from Malmesbury Place and delivery access from Stafford Road. How do you rate the vehicle access proposals for the scheme?

Very Good
Good
Neutral
Poor
Very Poor
Don't Know

Q8. The proposals include for a dedicated Cycle Route on Shirley Road to encourage cyclists and to provide safe access to the school for cyclists. How do you rate the proposals for a new Cycle Route?

Very Good
Good
Neutral
Poor
Very Poor
Don't Know

Q9. The City Council is committed to promoting the use of public transport to and from the school in order to minimise additional traffic as a result of the new school. The use of existing bus routes and services are critical in achieving this. How do you rate the current bus service to and from the St. Mark's site?

Very Good
Good
Neutral
Poor
Very Poor
Don't Know

Q10. The proposed schemes include for the landscaping of the Civil Service Playing Fields. The landscaping will include for the provision of a natural screening, (e.g. trees or shrubs) adjacent to the rear of the properties on Suffolk Road, Charlton Road and Malmesbury Road. How important is it to provide screening for local residents?

- Very Important
- Important
- Neutral
- Poor
- Very Poor
- Don't Know

Q11. The proposed schemes have provision for on-site parking at the new school. How do you rate the proposals for on-site parking?

- Very Good
- Good
- Neutral
- Poor
- Very Poor
- Don't Know

Q12. Do you have any other comments, suggestions or concerns relating to the proposals of designs of the all-through school?

About you

Q13. Which of the following best defines your interest in this consultation? (Tick all that apply)

- Teacher at St. Mark's C of E Primary School
- Parent of child attending St. Mark's C of E Primary School
- Local Business
- Local Resident
- Governor of St. Mark's C of E Primary School
- Teacher at another school in Southampton
- Governor at another school in Southampton
- Diocese of Winchester
- Local Councillor
- Friends of the Field

Q14. What is your postcode? (This is to understand opinions across the area and will not be used to contact you)

Q15. Which of the following best describes how you think of yourself?

- Male
- Female
- In another way
- Prefer not to say

Q16. What is your age?

Under 18

18 – 24

25 – 34

35 – 44

45 – 54

55 – 64

65 – 74

75 – 84

85 +

Prefer not to say

Q17. What is your ethnic group?

White

Asian or Asian British

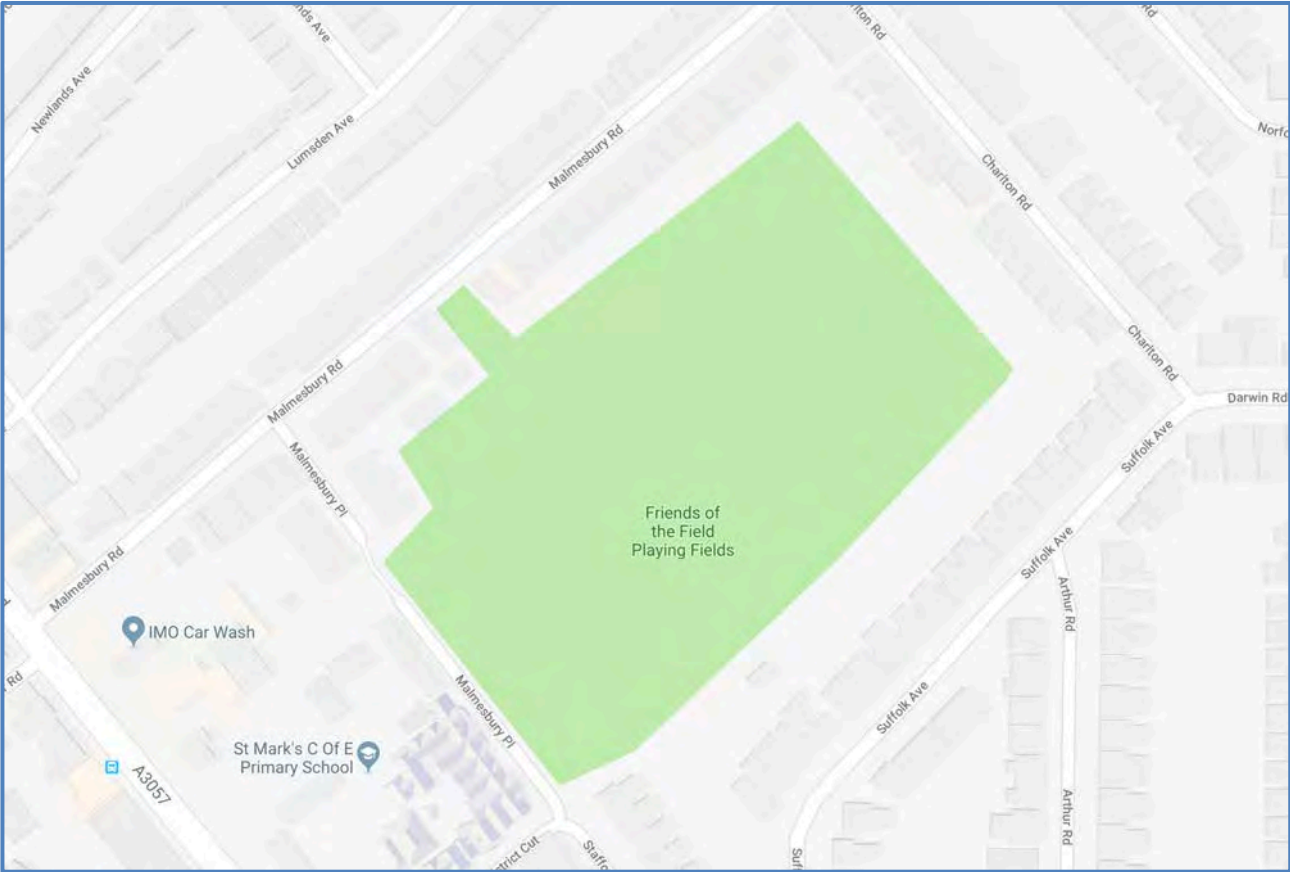
Black, Carribean, African or Black British

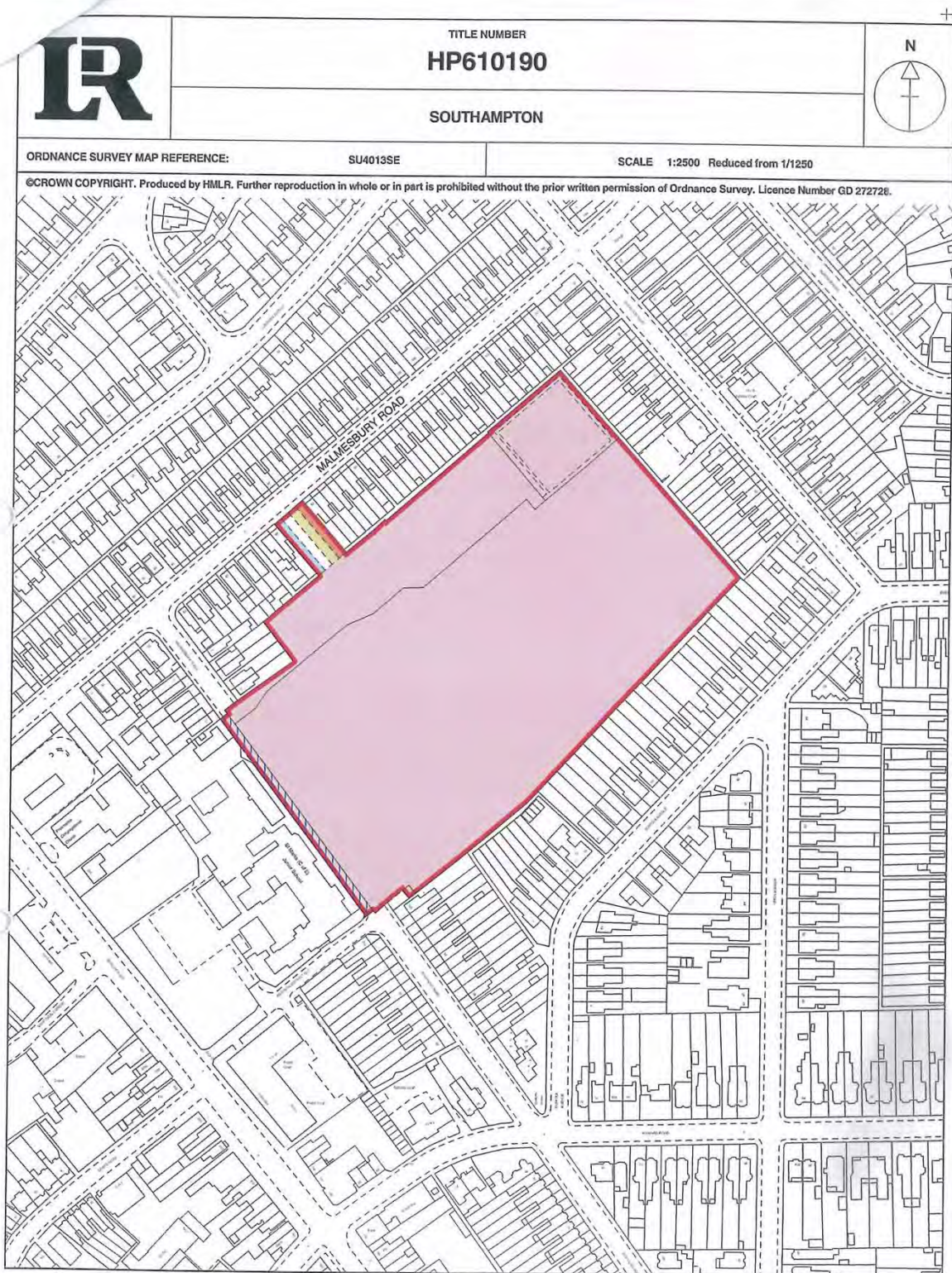
Mixed or Multiple Ethnic Groups

Any Other Ethnic Group

Prefer not to say

Appendix 8 St. Mark's Primary School and Civil Service Playing Fields Location Map





This title plan shows the general position of the boundaries: it does not show the exact line of the boundaries. Measurements scaled from this plan may not match measurements between the same points on the ground. For more information see Land Registry Public Guide 7 - Title Plans.


This official copy shows the state of the title plan on 21 January 2004 at 10:21:23. It may be subject to distortions in scale. Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original. Issued on 21 January 2004.

This title is dealt with by the Weymouth District Land Registry.





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 <p>SOUTHAMPTON CITY COUNCIL</p>	<p>PROPERTY SERVICES SOUTHAMPTON CITY COUNCIL OVERLINE HOUSE, BLECHYNDEN TERRACE, SOUTHAMPTON, SO15 1GW.</p>	<p>SCALE (1:) 1000</p>	<p>DATE 11/02/09</p>
	<p>PLAN NO V2403</p>	<p>St Marks Junior School</p>	

Secondary Schools and catchment areas 2018/19



Appendix 11 The SEN Improvement Test

Section 39 of the School Organisation Maintained Schools, Annex B: Guidance for Decision Makers (January 2014) states:

In planning and commissioning SEN provision or considering a proposal for change, LAs should aim for a flexible range of provision and support that can respond to the needs of individual pupils and parental preferences. This is favourable to establishing broad categories of provision according to special educational need or disability.

Decision-makers should ensure that proposals:

- (i) take account of parental preferences for particular styles of provision or education settings;
- (ii) take account of any relevant local offer for children and young people with SEN and disabilities and the views expressed on it;
- (iii) offer a range of provision to respond to the needs of individual children and young people, taking account of: collaborative arrangements (including between special and mainstream);
- (iv) extended school and Children's Centre provision;
- (v) regional centres (of expertise) and regional and sub-regional provision;
- (vi) out of LA day and residential special provision;
- (vii) take full account of educational considerations, in particular the need to ensure a broad and balanced curriculum, within a learning environment where children can be healthy and stay safe;
- (viii) support the LA's strategy for making schools and settings more accessible to disabled children and young people and their scheme for promoting equality of opportunity for disabled people;
- (ix) provide access to appropriately trained staff and access to specialist support and advice, so that individual pupils can have the fullest possible opportunities to make progress in their learning and participate in their school and community;
- (x) ensure appropriate provision for 14-19 year-olds; and
- (xi) ensure that appropriate full-time education will be available to all displaced pupils. Their statements of special educational needs must be amended and all parental rights must be ensured.
- (xii) Other interested partners, such as the Health Authority should be involved.
- (xiii) Pupils should not be placed long-term or permanently in a Pupil Referral Unit (PRU) if a special school place is what they need.

When considering any reorganisation of provision that the LA considers to be reserved for pupils with special educational needs, including that which might lead to children being displaced, proposers will need to demonstrate how the proposed alternative arrangements are likely to lead to improvements in the standard, quality and/or range of educational provision for those children. Decision-makers should make clear how they are satisfied that this SEN improvement test has been met, including how they have taken account of parental or independent representations which question the proposer's assessment.

Appendix 12. Glossary of Terms & Acronyms

1. **Published Admission Number, (PAN).** The published admission number, (PAN) is the total number of children admitted to a school each year. The Published Admission Number (PAN) for every year group into which pupils can be admitted, including Year 12 when there is a 6th form. The PAN is the maximum number of pupils that the admission authority will admit to each year group. Each school has a published number to admit (PAN) for the whole school.
2. **Admission Authority.** The admission authority is the authority that determines which criteria will be used if there are more applications than places. For community schools the admitting authority is the Local Authority. This accounts for the vast majority of schools. For all other schools the Governing Body is the admitting authority. This includes Voluntary Aided Schools, Voluntary Controlled Schools, Foundation Schools, and Academies.
3. **Voluntary Controlled School, (VC).** A voluntary controlled school (VC school) is a state-funded school in England and Wales in which a foundation or trust (usually a Christian denomination) has some formal influence in the running of the school. In the case of St. Mark's C of E Primary School the Diocese of Winchester is the foundation.
4. **Year Groups.** A school year runs from September 1st to August 31st the following year. The individual year groups and ages are shown in the table below:

Year Group	Age
Primary Phase	
Reception (R)	4 to 5
Year 1 (Y1)	5 to 6
Year 2 (Y2)	6 to 7
Year 3 (Y3)	7 to 8
Year 4 (Y4)	8 to 9
Year 5 (Y5)	9 to 10
Year 6 (Y6)	10 to 11
Secondary Phase	
Year 7 (Y7)	11 to 12
Year 8 (Y8)	12 to 13
Year 9 (Y9)	13 to 14
Year 10 (Y10)	14 to 15
Year 11 (Y11)	15 to 16
Post Sixteen (Sixth Form)	
Year 12 (Y12)	16 to 17
Year 13 (Y13)	17 to 18

5. **Department for Education, (DfE).** The Department for Education is the Central Government department responsible for child protection, education, apprenticeships and wider skills in England.

6. **Education & Skills Funding Agency, (ESFA).** The ESFA is the Central Government Agency accountable for funding education and training for children, young people and adults.
7. **School Catchment Area.** The geographical area served by a school is termed the catchment area. Every postal address in Southampton will be within the designated catchment area of a Primary Phase School and a Secondary School.
8. **Statutory Education.** Statutory education is defined as the provision of education for Year Groups R (Reception) through to Year 11, (Age 16).
9. **Local Education Authority, (LA).** The Local Authority is the local council (local government organisation) responsible for the delivery of statutory education within the geographic area of their responsibility. Southampton City Council is the Local Education Authority, (LA) with responsibility for the statutory education within the geographic boundary of Southampton.
10. **School Form Entry, (6FE).** One form is thirty children. The number of forms of entry, (FE) for a particular school is the number of forms of children admitted each academic year. Therefore a six form entry school, (6FE) would admit 180 children each year. This is the PAN.
11. **Primary Phase.** The primary phase refers to a school (or schools) providing statutory education for Year Groups R (Reception) through to Year 6, (Age 10 to 11). This includes both Infant and Junior Schools.
12. **Secondary Phase.** The secondary phase refers to a school providing statutory education for Year Groups 7 (Y7) through to Year 11, (Y11). Also includes sixth-form provision for Years 12 & 13 (Age 16 to 18).
13. **All-Through School.** An all-through school is a school which combines phases. Usually Primary and Secondary. It is a school which provides statutory education for an extended age range. Usually from Year R through to Year 11, (Age 4 to 16). Normally, but not necessarily located on the same site.
14. **Pre-School.** The term pre-school refers to the non-statutory provision of education children of age below 4, (statutory education).
15. **Infant School.** Infant schools provide statutory education to children from Year Groups R (reception) through to Year 2.

16. **Junior School.** Junior schools provide statutory education to children from Year Groups 3 through to Year 6.

17. **Special Educational Needs, (SEND).** Special Educational Needs (SEND) is a legal term. It describes the needs of a child who has a difficulty or disability which makes learning harder for them than for other children their age.

18. **Education & Health Care Plan, (EHCP).** An education, health and care (EHC) plan is for children and young people aged up to 25 who need more support than is available through special educational needs support. EHC plans identify educational, health and social needs and set out the additional support to meet those needs.